

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
April 17, 2017 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session April 17, 2017 at the Bracken Volunteer Fire Department (BVFD) Central Station, 23600 FM 3009, San Antonio, TX 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Solomon called the meeting to order at 6:00 P.M. Commissioners Maschek, Waechter, and Yannuzzi were present to establish a quorum. Commissioner Coley was absent.

Also present was BVFD Fire Chief Donald Zipp.

Agenda Item #2. Approval of the minutes of the March 13, 2017 regular meeting.

Motion to accept the March 13, 2017 minutes as written was made by Commissioner Waechter and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #3. Receive and take action on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of March 31, 2017, the cash balance in bank accounts was \$2,555,364.92. Motion to accept the treasurer's report with a correction showing other revenue for the month as zero was made by Commissioner Yannuzzi and seconded by Commissioner Maschek. The motion passed unanimously.

Agenda Item #4. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were two outstanding bills for the District. The one bill was to our attorney for \$860.00 for 4.3 hours of work with the BVFD attorney on transferring the land and station to ESD No 6. The other bill was for a CPR Lucas device that BVFD purchased for \$16,011.00. A bill for an extended service/maintenance contract on the Lucas device will be forth coming. Motion to pay the two outstanding bills for the District was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #5. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Donald Zipp reported that the department has been involved in medical training the last two weeks. He also explained how the new Lucas device works and how it will be utilized to assist on cardiac patients who require extensive CPR. There is an extended service/maintenance contract for an additional 4 years beyond the one year warranty that BVFD will purchase and it will be billed annually. The total for the additional 4 years is

about \$5200.00. Chief also discussed the BVFD Incident by Incident report. The average fire response time was 6 minutes and 53 seconds and the average medical response time was 7 minutes and 50 seconds. Commissioner Yannuzzi asked about the status of the speed bumps in Copper Ridge. Chief told the Board that the speed bumps were removed. He also informed the Board that the new section of Copper Ridge has just opened.

Agenda Item #6. Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present.

Agenda Item #7. Review, discussion and possibly take action on the transfer of the deed of the BVFD land and station on FM 3009 to Comal County ESD No 6.

Commissioner Maschek reported that the BVFD Board was still discussing and reviewing the documents and once the BVFD Board authorizes the transfer the lawyers for BVFD and ESD No 6 will finalize the documents for signature. Commissioner Yannuzzi asked if there was a plan in place for remodeling/upgrade of the station once ESD No 6 owns the building. He was informed that there is a plan for remodeling but the government process requires us to hire an architect and the ESD will not hire an architect until we own the structure. He also asked about the day to day operations/maintenance of the station once ESD No 6 owns the station. Commissioner Maschek stated that the ESD would continue to fund the maintenance and operations as we currently do and we would have BVFD run the day to day business as they currently do.

Agenda Item #8. Receive Public Comment. 3-minute limit per citizen.

No public comment.

Agenda Item #9. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on May 8, 2017, at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #10. Adjourn

A motion was made by Commissioner Maschek to adjourn at 6:35 P.M. and was seconded by Commissioner Waechter. The motion passed unanimously.


Signature


Date

Commissioner Randy Maschek, Secretary ESD No. 6