

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
December 12, 2016 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session December 12, 2016 at the Bracken Volunteer Fire Department (BVFD) Central Station, 23600 FM 3009, San Antonio, TX 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Schuman called the meeting to order at 6:00 P.M. Commissioners Coley, Maschek, Sassman and Waechter were present to establish a quorum. Also present was BVFD Fire Chief Donald Zipp.

Agenda Item #2. Approval of the minutes of the November 14, 2016 regular meeting.

Motion to accept the November 14, 2016 minutes as written was made by Commissioner Sassman and seconded by Commissioner Waechter. The motion passed unanimously.

Agenda Item #3. Receive and take action on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of November 30, 2016 the cash balance in bank accounts was \$1,612,940.26. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Sassman. The motion passed unanimously.

Agenda Item #4. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were two outstanding bills for the District. The one bill was from our attorney Ken Campbell totaling \$780.00 for legal fees in reviewing and revising documents for the transfer of the BVFD station and property with the BVFD lawyer. The second bill totaled \$1280.00 for the 2017 renewal of the ESD No 6 insurance with VFIS. Motion to pay the outstanding bills for the District was made by Commissioner Maschek and seconded by Commissioner Coley. The motion passed unanimously.

Agenda Item #5. Update, discussion and possible action on the 2017 VFIS Insurance renewal.

The Commissioners were all provided a copy of the property and casualty summary of coverages that VFIS prepared for ESD No 6. Per agenda item 4 the board agreed to pay the annual fee to VFIS.

Agenda Item #6. Receive a report on recent activities of the Bracken Volunteer Fire Department.

BVFD Chief, Donald Zipp reported that the BVFD annual Christmas party held at the Garden Ridge Community Center on December 2, 2016 was very well attended and

awards were presented to various department members. Fire gear testing has been completed and routine equipment maintenance has been ongoing. The department had 3 trained firemen depart over the last 60 days and Chief has hired one replacement and is in the process of interviewing for two more replacements. Commissioner Maschek if salaries were a key contributing factor to personnel departures and how BVFD salaries compared to local area fire department salaries. Chief explained that BVFD was not at the bottom of the scale but was behind several thousand dollars in comparison with several local departments. He reiterated that BVFD was trying to stay within the limits of the BVFD / ESD No 6 Contract that keys on CPI. Commissioner Maschek recommended that BVFD analyze salaries and that the BVFD or the BVFD Board come back to the ESD with a proposed dollar figure that would at least match the majority of departments in the area. The ESD Commissioners openly agreed and asked that this be an agenda item at our next ESD meeting on Tuesday, January 17, 2017.

Agenda Item #7. Receive a Bracken Volunteer Fire Department Board update.

Chief stated that the BVFD Board had voted to give BVFD President Charlie Flink the authority to sign documents for the transfer of the BVFD station and land once the documents are finalized

Agenda Item #8. Receive Public Comment. 3–minute limit per citizen.

No public comment.

Agenda Item #9. Review, discussion and possibly take action on the transfer of the deed of the BVFD land and station on FM 3009 to Comal County ESD No 6.


Nothing new to report other than what is mentioned above in Agenda Item #7.

Agenda Item #10. Set date, time, and location for next meeting of ESD No.6.

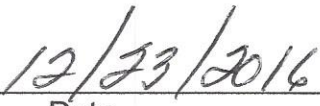
All commissioners agreed that the next regular meeting will be on January 17, 2016, at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #11. Adjourn

A motion was made by Commissioner Waechter to adjourn at 6:38 P.M. and was seconded by Commissioner Maschek. The motion passed unanimously.



Signature



Date

Commissioner Randy Maschek, Secretary ESD No. 6