

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
November 14, 2016 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session November 14, 2016 at the Bracken Volunteer Fire Department (BVFD) Central Station, 23600 FM 3009, San Antonio, TX 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Schuman called the meeting to order at 6:00 P.M. Commissioners Coley, Maschek, Sassman were present to establish a quorum. Commissioner Waechter was absent. Also present was BVFD Fire Chief Donald Zipp.

Agenda Item #2. Approval of the minutes of the October 10, 2016 regular meeting.

Motion to accept the October 10, 2016 minutes as written was made by Commissioner Sassman and seconded by Commissioner Maschek. The motion passed unanimously.

Agenda Item #3. Receive and take action on the Treasurer's report.

Commissioner Maschek provided each commissioner a copy of the Treasurer report that was provided by Commissioner Waechter in hard copy and by email. As of October 31, 2016, the cash balance in bank accounts was \$1,573,285.22. Motion to accept the treasurer's report was made by Commissioner Sassman and seconded by Commissioner Maschek. The motion passed unanimously.

Agenda Item #4. Take action on outstanding bills owed by the District.

Commissioner Maschek reported that there were two outstanding bills for the District. ESD owed Sales Tax Assurance LLC \$548.00 for its consulting services commission and ESD also has a Comal Appraisal District fee of \$10,136.91 for the 2016 Tax Levy fees. Motion to pay the outstanding bills for the District was made by Commissioner Sassman and seconded by Commissioner Maschek. The motion passed unanimously.

Agenda Item #5. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Donald Zipp reported that the BVFD had 3 firemen leave the department. One individual left to go to Schertz EMS since he is a paramedic and needs greater call volume to maintain his skills. Another individual left due to the transfer of his Military spouse to another state. The third individual left for more money. Chief has hired one new fireman and is working hiring two more. The department is completing testing of its fire gear and performing routine truck maintenance.

Agenda Item #6. Receive a Bracken Volunteer Fire Department Board update.

In the absence of a BVFD Board member, Chief Zipp provided a report on the progress toward transfer of deed of the BVFD land and station on FM 3009 to Comal County ESD No 6. The BVFD lawyer is still working with the ESD lawyer and hopefully the documents will be completed and ready for signature by January of 2017.

Agenda Item #7. Receive Public Comment. 3–minute limit per citizen.

No public comment.

Agenda Item #8. Review, discussion and possibly take action on the transfer of the deed of the BVFD land and station on FM 3009 to Comal County ESD No 6.

See comments under Agenda Item #6.

Agenda Item #9. Review, discussion and possibly take action on acquiring real property for expansion of fire and emergency medical services for the ESD No 6 district.

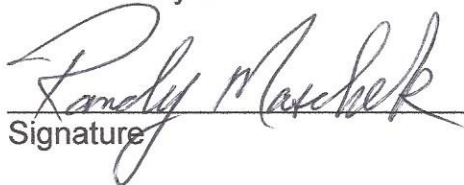
Commissioner Sassman reported that there was nothing new to report on the Rockwall Ranch large property. Commissioner Sassman and Chief Zipp visited Copper Ridge and are awaiting a response concerning the Copper Ridge expansion and the possibility of purchasing property in the back of the development. It will be a few months before we will be able to determine the lot locations in the Copper Ridge expansion development.

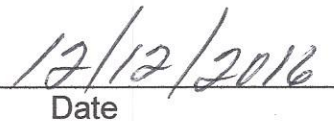
Agenda Item #10. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on December 12, 2016, at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #11. Adjourn

A motion was made by Commissioner Sassman to adjourn at 6:26 P.M. and was seconded by Commissioner Maschek. The motion passed unanimously.


Signature


Date

Commissioner Randy Maschek, Secretary ESD No. 6