

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
July 3, 2018 SPECIAL MEETING MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in a special budget planning meeting July 3, 2018 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum.

Commissioner Yannuzzi called the meeting to order at 5:00 P.M. Commissioners Maschek, Solomon, Waechter were present to establish a quorum.

Also present were BVFD Fire Chief Donald Zipp, President of the BVFD Board Charlie Flink and BVFD Board member Jim Moreland.

Agenda Item #2. Receive Public Comment. 3–minute limit per citizen.

No public comment.

Agenda Item #3. Review and discuss the 2019 proposed cost of the ESD No. 6 contract with Schertz EMS.

Commissioner Maschek informed the board that Jason Mabbitt forwarded the ESD No 6 2019 contract with our board recommended changes from the June 12 ESD meeting to the city of Schertz for approval. He also informed the board that Schertz EMS proposed a 2% increase for the new 2019 proposed contract which increases per capita cost by \$0.29. Based on an estimated ESD population of 8623 and the new per capita cost of \$14.74 the total contract cost for 2019 is \$127,103.02 or \$31,775.76 per quarter. This is a total increase of \$7,774.92 over the previous year for Schertz EMS.

Agenda Item #4. Review and discuss the Bracken Volunteer Fire Department 2019 budget proposal.

Charlie Flink, BVFD President discussed the \$1,563,650.00 BVFD 2019 operations budget that their board passed on June 25, 2018. The major increase for the budget was the addition of 3 new fire fighters and other personnel expenses. The BVFD budget includes a 2% longevity and 1 % cost of living salary increase. President Flink also informed the ESD that they had created a salary table for the BVFD and a five-year capital expense plan for the department.

Agenda Item #5. Review and discuss proposed capital expenses for the 2019 ESD No. 6 budget.

The Board discussed capital expenses for 2019 which included building a vehicle facility and minor remodeling of living quarter at the Delafield site. The other major capital

expense was the major remodeling at the BVFD Central station. Architectural fees are also a major capital expense for these projects. The board discussed having a line item #5 that is just called Capital Fund and another line item that is capital reserve. We will then program items from the capital fund.

Agenda Item #6. Review, discuss, and establish a proposed 2019 budget for ESD No 6.

The Board reviewed the 2018 budget revenues and expenses, line by line, and upgraded them for 2019 budget. The 2019 capital expenses were discussed along with the proposed 5-year capital expenses. The ESD capital reserve funds were also discussed. Commissioner Yannuzzi will put together the proposed figures discussed during this planning session for discussion and update during the regular July 9, 2018 ESD meeting.

Agenda Item #7. Review, discuss, and establish a 5-year proposed budget and capital expense plan for ESD No 6.

The Board discussed future capital expenses which included:

1. Replace the 2001 Engine #882 with a new pumper at an estimated cost of \$775,000.00.
2. Replace Command Vehicle #800 with a pickup truck at an estimated cost of \$35,000.00. Vehicle 800 can then be used at Delafield station for EMS runs. This would reduce the wear and tear on the engine currently used for medical responses.
3. Add new battery-operated rescue tools to the fleet with an estimated cost of \$15,000 per specialty tool.
4. Replace the 1988 Tender/Tanker at an estimated cost of \$253,000.00
5. Upgrade communications equipment which include mobile and handheld radios at an estimated cost of \$125,000.00.

The 5-year proposed budget will continue to be worked and presented in the future in a separate format.

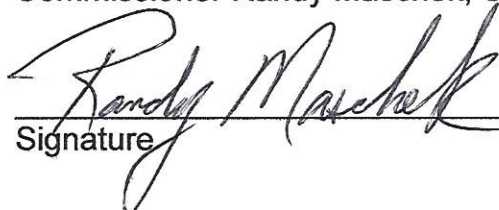
Agenda Item #8. Announce the date, time, and location for the next regular meeting of ESD No. 6 Commissioners.

All commissioners agreed that the next regular meeting will be on July 9, 2018, at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #9. Adjourn

Commissioner Yannuzzi adjourned the meeting at 6:10 P.M.

Commissioner Randy Maschek, Secretary ESD No. 6


Signature _____ Date 07/09/2018