

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
December 10, 2018 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session December 10, 2018 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Solomon, Waechter, and Yannuzzi were present to establish a quorum. BVFD Fire Chief Donald Zipp was also present.

Agenda Item #2. Approval of the minutes of the November 12, 2018 regular meeting.

Motion to accept the November 12, 2018 minutes as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #3. Receive and act on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of November 30, 2018, the cash balance in bank accounts was \$1,810,978.20. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #4. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were four outstanding bills for the District. One bill was for ESD No 6 VFIS insurance renewal for 2019 totaling \$1291.00. Commissioner Maschek was reimbursed \$64.94 for purchasing a portable 2 TB hard drive for storage of ESD files. Our Attorney billed us \$60.00 for reviewing the EIKON Agreement for Consulting Services with Comal County ESD No 6. The Comal County Appraisal District billed ESD No 6 \$12,776.67 for the 2018 Tax Levy. Motion to pay the outstanding bills for the District was made by Commissioner Maschek and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #5. Review, discussion, and possible action on updating the Schertz EMS contract that expires on December 31, 2018.

Commissioner Maschek made a motion to approve the Schertz EMS contract that is effective as of January 1, 2019. The total cost of the contract for 2019 is \$127,103.02. Commissioner Solomon seconded the motion. The motion passed unanimously.

Agenda Item #6. Update, discussion and possible action on the 2019 VFIS Insurance renewal.

The ESD Board briefly discussed the VFIS Insurance renewal. Commissioner Maschek informed the board that BVFD insured the ESD facilities. There were no other questions on the renewal.

Agenda Item #7. Discussion and possible action on sending ESD members to the SAFE-D Conference (February 7-9) 2019 in Frisco, Texas. Go to www.SAFE-D.org for more information.

Any ESD No 6 Commissioner or BVFD Board member is eligible to attend the SAFE-D Conference in February 2019. No ESD No 6 Commissioner expressed a desire to attend the conference.

Agenda Item #8. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department is busy wrapping up the end of year business. Chief also reported that base materiel was ordered and spread on the driveway at the BVFD Delafield Substation.

Agenda Item #9. Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present.

Agenda Item #10. Receive Public Comment. 3–minute limit per citizen.

No public comment.

Agenda Item #11. Update, discussion, and possible action on the EIKON initial proposal Agreement for Consulting Services dated October 4, 2018 in reference to ESD NO 6 RFQ 2018-001 v2.0 and any legal input from our ESD No 6 Lawyer.

Commissioner Yannuzzi informed the ESD Board that EIKON accepted and made all of our Attorney Ken Campbell's recommended changes to the proposal agreement. Commissioner Yannuzzi also had EIKON make a date change on the proposals effective date timeline and also add the pricing. Commissioner Coley signed the EIKON proposal Agreement for Consulting Services dated December 10, 2018 Rev2. Commissioner Yannuzzi will deliver the signed agreement to EIKON.

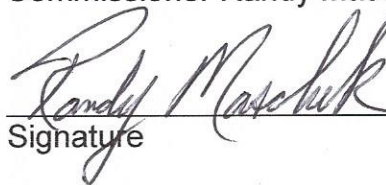
Agenda Item #12. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on January 14, 2019 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #13. Adjourn

Commissioner Coley adjourned the meeting at 6:30 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

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Signature Date