

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**October 8, 2018 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session October 8, 2018 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Solomon, Waechter, and Yannuzzi were present to establish a quorum.

BVFD Fire Chief Donald Zipp, BVFD Board member Skip Courter, and 3 BVFD Fire Fighters were also present.

**Agenda Item #2.** Approval of the minutes of the September 4, 2018 regular meeting.

Motion to accept the September 4, 2018 minutes as written was made by Commissioner Waechter and seconded by Commissioner Yannuzzi. The motion passed unanimously.

**Agenda Item #3.** Receive and act on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of September 30, 2018, the cash balance in bank accounts was \$2,107,180.92. Motion to accept the treasurer's report was made by Commissioner Solomon and seconded by Commissioner Maschek. The motion passed unanimously.

**Agenda Item #4.** Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were no outstanding bills for the District.

**Agenda Item #5.** Update, discussion, and possible action on ESD No 6 investing in TexPool.

Commissioner Waechter contacted TexPool today and he believes all the necessary paperwork has been completed to establish a Comal County ESD No 6 TexPool investment account. Commissioner Waechter also spoke with First United Bank and the bank is now offering 1.65% interest on their Money Market account which is almost the same as TexPool. Commissioner Waechter will negotiate with the bank to see if they can compete with the TexPool interest rate.

**Agenda Item #6.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief reported that the breathing apparatuses have been tested and that the department is preparing for their annual bunker gear testing. This is fire prevention

week and BVFD will be going to Garden Ridge Elementary school and handing out fire prevention materials. BVFD is also preparing for the open house and their annual membership meeting at the FM 1863 substation on October 10, 2018.

**Agenda Item #7.** Receive a Bracken Volunteer Fire Department Board update.

Chief Zipp reported that the BVFD Board had one position open and Skip Courter was appointed to fill the position. BVFD Board positions will be voted on at the annual membership meeting on October 10, 2018. Commissioner Coley welcomed Skip Courter and thanked him for stepping up to participate on the BVFD Board.

**Agenda Item #8.** Receive Public Comment. 3–minute limit per citizen.

No public comment.

**Agenda Item #9.** Update, discussion, and possible action on ESD 6 meeting with EIKON in reference to RFQ 2018-001 v2.0 and a possible contract.

Commissioner Yannuzzi reported that he, Commissioner Solomon and Chief met with EIKON at the FM 1863 substation and discussed our need for a facility to house vehicles and equipment and possible upgrades to the existing housing facility. Commission Solomon and Chief then took EIKON to the central station and explained the remodeling envisioned for the central station. EIKON produced a proposal for the central station and the FM 1863 substation that all ESD No 6 Commissioners were given for review. The Commissioners discussed the EIKON proposal and Commissioners Yannuzzi and Solomon along with Chief Zipp felt comfortable with EIKON's knowledge and understanding of our requirements. The Commissioners agreed that there were some areas of the proposal that required further clarification. Commissioner Yannuzzi made a motion requesting that he be given Board approval to go back to EIKON for clarification and to also request an extension on the proposal response suspense so our lawyer can review the proposal. Commissioner Waechter seconded the motion and the motion passed unanimously.

**Agenda Item #10.** Discussion and possible action on the 10 October 2018 open house event at the Delafield substation location.

Chief Zipp reported that the substation will be ready for the open house on October 10, 2018 from 5 PM to 7 PM. The BVFD Board will conduct their annual membership and board meeting following the open house at 7 PM. Commissioner Yannuzzi will attend the BVFD Board meeting.

**Agenda Item #11.** Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on November 12, 2018, at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

**Agenda Item #12. Adjourn**

Commissioner Coley adjourned the meeting at 6:30 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

  
Signature

  
Date