

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**November 12, 2018 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session November 12, 2018 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Solomon, Waechter, and Yannuzzi were present to establish a quorum. BVFD Fire Chief Donald Zipp was also present

**Agenda Item #2.** Approval of the minutes of the October 8, 2018 regular meeting.

Motion to accept the October 8, 2018 minutes as written was made by Commissioner Waechter and seconded by Commissioner Yannuzzi. The motion passed unanimously.

**Agenda Item #3.** Receive and act on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of October 31, 2018, the cash balance in bank accounts was \$1,760,859.54. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

**Agenda Item #4.** Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there was one outstanding bill for the District. The one bill was a \$100.00 check sent to the Comal County Clerk, Honorable Bobbie Koepf, to cover agenda posting fees at the Comal County Court House for Comal County ESD No 6. The Comal County ESD No 6 Account Number is 143.

Motion to pay the outstanding bill for the District was made by Commissioner Waechter and seconded by Commissioner Yannuzzi. The motion passed unanimously.

**Agenda Item #5.** Update, discussion, and possible action on ESD No 6 investing in TexPool or staying with our current money market account at First United Bank.

Commissioner Waechter informed the Board that he had moved \$100,000.00 to the ESD No 6 TexPool account. ESD No 6 Commissioners Solomon, Waechter, and Yannuzzi have separate pin numbers for the ESD No 6 TexPool account. Funds can only be moved from the ESD First United Bank account to TexPool or from TexPool to the ESD No 6 First United ESD account. The Board discussed the possibility of establishing more than one account at TexPool to separate reserve, capital, and operational funds. A decision will be made in the future.

**Agenda Item #6.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that all breathing apparatuses and fire garments have been tested and cleaned as required by the state. Also, there have been several equipment repairs over the past month. One new fire fighter has been hired and after the first of the year the department will pursue hiring for the other two vacancies. The duty crews have gone to a 48-hour shift rotation followed by four days off. The schedule has been running smoothly and will be reevaluated after the first of the year. The central station roof has had 3 minor leaks since being repaired and the contractor has responded quickly to try and solve the problem. There are two leaks that the contractor is still trying to locate the source. Chief will discuss graveling the drive at the FM 1863 substation with the BVFD Board.

**Agenda Item #7.** Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present and Chief Zipp reported that the annual Christmas dinner will be on December 7, 2018 at the Garden Ridge Community Center. President Coley thanked the BVFD Board and BVFD Department for their organization and execution of the open house at the FM 1863 substation.

**Agenda Item #8.** Receive Public Comment. 3–minute limit per citizen.

No public comment.

**Agenda Item #9.** Update, discussion, and possible action on the EIKON initial proposal Agreement for Consulting Services dated October 4, 2018 in reference to ESD N0 6 RFQ 2018-001 v2.0 and any legal input from our ESD No 6 Lawyer.

Commissioner Yannuzzi reported that he spoke with EIKON and they extended our suspense date to November 30, 2018 to accommodate our legal review of their proposal. Our ESD lawyer has had some personal issues that have taken priority and we are awaiting his review.

Commissioner Maschek made a motion that we give Commissioner Yannuzzi permission to negotiate with EIKON based upon feedback from our attorney and if there is nothing negative in the report from Mr. Campbell then Commissioner Yannuzzi has full authority to negotiate with EIKON. The motion was seconded by Commissioner Solomon. The motion was approved by four Commissioners. Commissioner Yannuzzi abstained from voting. Commissioner Yannuzzi will contact EIKON and let them know that the board agrees in principle but we have a requirement for a legal review.

**Agenda Item #10.** Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on December 10, 2018 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

**Agenda Item #11.** Adjourn

Commissioner Coley adjourned the meeting at 6:36 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

  
Signature

  
Date