

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
April 15, 2019 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session April 15, 2019 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:30 P.M. Commissioners Maschek, Solomon, Waechter, and Yannuzzi were present to establish a quorum. BVFD Fire Chief Donald Zipp was also present.

Agenda Item #2. Approval of the minutes of the March 18, 2019 regular meeting.

Motion to accept the March 18, 2019 minutes as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #3. Receive and take action on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of March 31, 2019, the cash balance in bank accounts was \$2,977,054.71. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #4. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there was one outstanding bill for the District. The one bill was from Armstrong, Vaughan & Associates, P.C. for \$5,100.00 for conducting the annual 2018 audit of Comal County ESD No 6. The two quarterly contact payments to Schertz EMS and Bracken Volunteer Fire Department were also paid. Motion to pay the outstanding bill for the District was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #5. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department has been busy and the annual audit by Armstrong, Vaughan & Associates is ongoing. The battery-operated rescue tool combination has been ordered and should be here within the next two weeks. Two individuals have been selected for hiring and are currently going through the background and physical process.

Agenda Item #6. Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present. Chief reported that the Bracken Chili fund raiser on March 30th went fairly well.

Agenda Item #7. Receive Public Comment. 3–minute limit per citizen.

No public comment.

Agenda Item #8. Update on the 2020 Schertz EMS per capita 2% medical consumer price increase and the increase in population for the ESD No 6 District. (Commissioner Maschek)

Commissioner Maschek reported that the EMS Coordinator notified us that they will be increasing their cost per capita by 2% for the upcoming contract year and that will increase our present per capita cost of \$14.74 to \$15.03. Based on current Appraisal District home increases within our ESD No 6 District our new population number for per capita will be 8930. ESD No 6 total annual per capita cost for CY 2020 will be \$134,217.90.

Agenda Item #9. Update and discussion on the possible side effects or consequences of switching over to the new Comal County Emergency Communications/Dispatch system next year.

Chief Donald Zipp reported that there are no new updates to report at this time but the County is working with Motorola to try to clone the current emergency provider Motorola radios to avoid substantial cost increases for the emergency service providers.

Agenda Item #10. Discussion and possible action on a meeting set for May 7, 2019 at 10:00 AM with ESD 2 and ESD 3 at The Vintage Oaks Club House to discuss coverage of HWY 46 and Copper Ridge.

The meeting on May 7, 2019 at 10:00 AM with ESD 2 &3 is scheduled and President Coley and Vice President Solomon along with Chief Zipp will represent ESD 6 and the BVFD.

Agenda Item #11. Update and discussion on the planning process for the development of a Strategic Plan for ESD No 6. (Commissioner Solomon)

Commissioner Solomon reported that he is still conducting the Research Phase and several of the ESDs he has talked with have attempted or are attempting strategic plans. Commissioner Solomon is on track with his research and should have a recommendation for the development of a Strategic Plan for ESD No 6 by our June monthly meeting.

Agenda Item #12. Update, discussion, and possible action on the EIKON designs for the BVFD Central Station renovation and the BVFD Sub Station facility. (Commissioner Yannuzzi)

Commissioner Yannuzzi talked with EIKON last week and today they forwarded an updated option A and B schematic design for the Bracken Sub-Station. If the existing structure is demolished, part of the rather large price increase is due to a new slab and the plumbing involved. Option A, which leaves the current structure, appears to have a potential water runoff problem. There was no cost estimate for either of these two options. The ESD is faced with making a decision on which design option we want to go with and then EIKON will be able to focus on the design.

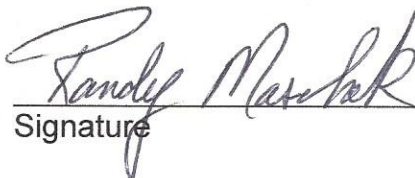
Agenda Item #13. Set date, time, and location for next meeting of ESD No.6.

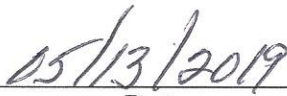
All commissioners agreed that the next regular meeting will be on May 13, 2019 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #14. Adjourn

Commissioner Coley adjourned the meeting at 7:05 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6


Signature


Date