

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
July 8, 2019 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session July 8, 2019 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Solomon called the meeting to order at 6:00 P.M. Commissioners Maschek, Waechter, and Yannuzzi were present to establish a quorum. Commissioner Coley was absent. BVFD Fire Chief Donald Zipp was also present.

Agenda Item #2. Approval of the minutes of the June 10, 2019 regular meeting.

Motion to accept the June 10, 2019 minutes as written was made by Commissioner Waechter and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #3. Receive and take action on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of June 30, 2019, the cash balance in bank accounts was \$2,710,405.12. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #4. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were no outstanding bills for the District.

Agenda Item #5. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department responded to more calls than normal for the month of June. The department respond to attic fires in Rockwall Ranch that were caused by lightning strikes. BVFD also supported the Garden Ridge and Rockwall Ranch 4th of July celebrations. The BVFD / Garden Ridge Police Department joint pancake breakfast raised about \$1600.00 for Children's Advocacy Center of Comal County.

Agenda Item #6. Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present.

Agenda Item #7. Review, discussion, and possible action on approving the 2019 BVFD budget submission.

The agenda item was noted to be the 2020 BVFD budget submission and not 2019. The BVFD 2020 budget increase of less than a 1% over the 2019 BVFD budget was discussed by the commissioners. A motion was made by Commissioner Maschek that ESD No 6 accept the BVFD 2020 Budget of \$1,573,450.00. Commissioner Waechter seconded the motion. The motion passed unanimously.

Agenda Item #8. Review, discussion, and possible action on purchasing a new BVFD command vehicle.

Chief Zipp received a quote from Blue Bonnet Ford for an F150 4x4 crew cab with tow package and other accessories for \$36,654.76. A motion to approve the purchase of the F150 4X4 was made by Commissioner Waechter and seconded by Commissioner Maschek. The motion passed unanimously.

Agenda Item #8. Receive Public Comment. 3–minute limit per citizen.

No public comment.

Agenda Item #9. Update and discussion on the ongoing planning process for the development of a Strategic Plan for ESD No 6. (Commissioner Solomon)

Commissioner Solomon has been gathering responses from personnel volunteering to be part of the Strategic Planning Committee. Currently, BVFD, Chief Zipp; EMS Director, Jason Mabbitt; Rockwall Ranch civilian, Trophy Oaks civilian, and a Garden Ridge City representative have committed to participating on the committee. Commissioner Solomon is awaiting a response from a few other individuals that have expressed interest. The objective through August is to get the committee formed and have quality representation for the ESD district.

Agenda Item #10. Update, discussion, and possible action on the design and construction of the BVFD Delafield Substation and BVFD Central Station renovation.

Commissioner Yannuzzi facilitated the connection of our newly hired AC/CM project manager with our EIKON architectural firm. A meeting between the two parties is scheduled for tomorrow. The project manager has visited both locations and is aware of the BVFD and ESD construction desires. The Project Manager stated that the design of both facilities can be put out for bid under one construction contract which should save money.

Agenda Item #11. Review, discussion and possible action on approving the 5-year proposed budget and capital expense plan for ESD No 6.

The board reviewed the firefighter and rescue long range plan which included an engine replacement of \$675,000 to \$700,000; a new tender/tanker for approximately \$325,000, and new radios for approximately \$100,000. The board will consider all of this in their current budget planning for 2020.

Agenda Item 12. Review, discussion and possible action on the ESD No 6 budget for 2020.

Commissioner Waechter presented the board with two budget proposals based on the amount of reserve the board would like to maintain and the anticipated capital expenditure over the next few years. The board discussed the budget proposals and deferred any action until the next ESD meeting in August.

Agenda Item #13. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on August 12, 2019 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #14. Adjourn

Commissioner Solomon adjourned the meeting at 7:06 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

 
Signature _____ Date _____