

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
October 7, 2019 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session October 7, 2019 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Solomon, Waechter and Yannuzzi were present to establish a quorum. BVFD Fire Chief Donald Zipp and BVFD Board member (Chaplain) Skip Courter were also present.

Agenda Item #2. Approval of the minutes of the September 9, 2019 regular meeting.

Motion to accept the September 9, 2019 minutes as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #3. Receive and take action on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of September 30, 2019, the cash balance in bank accounts was \$2,411,194.97. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #4. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were two outstanding bills for the District. The two invoices were from EIKON our contracted architectural firm. One invoice was for \$2390.55 and the other was \$6741.22. Motion to pay the outstanding bills for the District was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #5. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department has been busy with medical emergency runs and they also responded to one house fire that was rapidly contained in the room and attic. The department participated in National Night Out in Garden Ridge and two other locations. This month breathing apparatuses and bunker gear will be tested and inspected.

Agenda Item #6. Receive a Bracken Volunteer Fire Department Board update. BVFD Board member Skip Courter informed the Board that the BVFD annual meeting is tomorrow night at 7 P.M. He also thanked the ESD for all the support they have provided to the BVFD.

Agenda Item #7. Receive Public Comment. 3–minute limit per citizen.

No public comment.

Agenda Item #8. Update and discussion and possible action on the development of the Strategic Plan for ESD No 6. (Commissioner Solomon)

Commissioner Solomon reported that the first meeting was held on September 19th and was well attended. A few of the committee’s primary participants that were not able to attend sent backups. The Natural Bridge Caverns representative volunteered to be the secretary for the meetings. This first meeting allowed the participants the opportunity to get to know each other. The backgrounds were very impressive. The group talked about the role of an ESD. Some folks had been in the ESD portal and others that had difficulty were guided through the process to enter the portal. The next meeting is scheduled for October 14, 2019.

Agenda Item #9. Update, discussion, and possible action on the design and construction of the BVFD Delafield Substation and BVFD Central Station renovation.

In mid-September the EIKON architect in charge of our two projects met with our PM and Fire Chief and put eyes on the Delafield property and the main station layout. The architectural plans seem to be moving faster as a result of this visit. Chief speculated that we may have blueprints for review by our next ESD meeting.

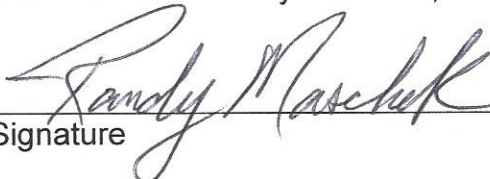
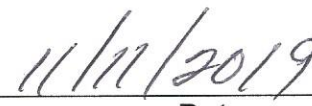
Agenda Item #10. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on November 11, 2019 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #11. Adjourn

Commissioner Coley adjourned the meeting at 6:20 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

 _____
Signature 
Date