

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**November 11, 2019 Minutes**

The Comal County Emergency Services District No. 6 Commissioners met in regular session November 11, 2019 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order, establish quorum, and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Solomon, Waechter and Yannuzzi were present to establish a quorum. BVFD Fire Chief Donald Zipp was also present.

**Agenda Item #2.** Approval of the minutes of the October 7, 2019 regular meeting.

Motion to accept the October 7, 2019 minutes as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #3.** Receive and take action on the Treasurer's report.

Commissioner Waechter read the treasurer's report and provided each commissioner a copy of the report. As of October 31, 2019, the cash balance in bank accounts was \$2,030,267.75. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

**Agenda Item #4.** Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were five bills for the District. Four invoices were received from EIKON our contracted architectural firm. The four invoices were for \$6,741.22, \$2,390.55, \$11,945.28 and \$12,231.91. The ESD 6 Secretary requested that \$100.00 be deposited in our Comal County Equity account for Agenda posting at the Comal County Court House. Motion to pay the outstanding bills for the District was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #5.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department has been busy with medical emergency runs and inspections of breathing apparatuses and bunker gear. The department is also receiving training at the American Sprinkler Systems. The annual BVFD Christmas party will be held on December 6, 2019 at the Garden Ridge Community Center.

**Agenda Item #6.** Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present.

**Agenda Item #7.** Receive Public Comment. 3–minute limit per citizen.

No public comment.

**Agenda Item #8.** Update, discussion, and possible action on the development of the Strategic Plan for ESD No 6. (Commissioner Solomon)

Commissioner Solomon reported that the committee is doing well. At the last meeting two sub-committees were formed. One will do a SWOT analysis and the other will look at the future demographics for our ESD 6 district. The next meeting will be on November 19, 2019 at 5:30 P.M. The committee meetings are posted on our ESD portal. The two sub-committees will be working as teams at the next several scheduled meetings and it will probably be February 2020 before they report out.

**Agenda Item #9.** Update, discussion, and possible action on the design and construction of the BVFD Delafield Substation and BVFD Central Station renovation.

Chief reported that EIKON, our architect is getting close to producing blueprints. Our Project Manager has been pushing EIKON for the blueprints so we can stay on schedule with construction next year.

**Agenda Item #10.** Review, discussion, and possible action on finalizing the specifications and purchase of a new engine for BVFD.

Chief has been finalizing the specifications and gave the Board some costs based on discounts if the engine is paid for in cash. Chief is requesting hard wire lighting on the engine versus multiplex. Multiplex on the last engine that ESD purchased for BVFD has been maintenance intensive and not cost effective. The new engine will be very similar to our current engine with some interior cab modification and equipment location modifications. Commissioner Maschek made a motion to approve the purchase of the Pierce Enforcer PUC Pumper with a final price to be worked out for a cash purchase. Commissioner Waechter seconded the motion. The motion passed unanimously. Commissioner Waechter will contact the Pierce sales personnel to discuss finance alternatives.

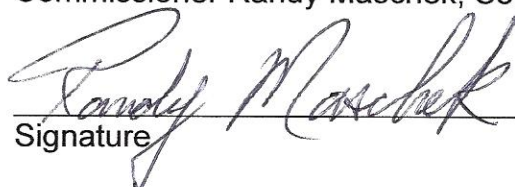
**Agenda Item #10.** Set date, time, and location for next meeting of ESD No.6.

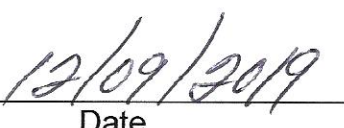
All commissioners agreed that the next regular meeting will be on December 9, 2019 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

**Agenda Item #11.** Adjourn

Commissioner Coley adjourned the meeting at 6:46 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

  
Signature

  
Date