

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
June 8, 2020 Minutes

The Comal County Emergency Services District No. 6 Commissioners met telephonically on June 8, 2020. The dial in number for this meeting was (978) 990-5000, access code 348563. The meeting was recorded. This is a synopsis of the recorded minutes

Agenda Item #1. Call to order and establish quorum.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Solomon, Waechter and Yannuzzi were present telephonically to establish a quorum. BVFD Fire Chief Donald Zipp, BVFD Board President Charlie Flink and our AG/CM contractor Sean Spyles were also present telephonically.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment

Agenda Item #3. Approval of the synopsis of the recorded minutes of the May 11, 2020 regular meeting.

Motion to accept the May 11, 2020 synopsis of the recorded minutes as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Waechter provided a copy of the treasurer's report to each commissioner. As of May 31, 2020, the cash balance in bank accounts was \$3,300,954.14. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #5. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were three outstanding bills for approval by the District. One invoice for \$360.00 for legal fees from our lawyer at Burns Anderson Jury & Brenner for review of construction documents; and a \$130.98 invoice from Top Sarge Business Solutions for our annual website contract and an invoice from the Comal Co Tax Assessor for \$241.48 for ESD 6 levy of tax collector fees. Motion to pay the outstanding bills for the District was made by Commissioner Maschek and seconded by Commissioner Yannuzzi. The motion passed unanimously.

Agenda Item #6. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department is almost back to normal after moving to temporary buildings. Call volume is increasing as restrictions are being lifted. Natural Bridge Caverns is up and running. Discussion of adding another temporary sleeping quarters container with upgraded air conditioning was discussed in detail and will be considered under Agenda Item #9. The renovation of the Central Station is underway.

Agenda Item #7. Receive a Bracken Volunteer Fire Department Board update.

BVFD Board, President Charlie informed the ESD Board that their annual audit was completed and they will be working the 2021 budget to be presented to the ESD Board during the regular July Board meeting. The BVFD Treasurer will be working from home during the central station renovations.

Agenda Item #8. Update and discussion and possible action on the development of the Strategic Plan for ESD No 6 and date of special meeting to present the plan. (Commissioner Solomon)

Commissioner Solomon reported that the Strategic Plan for ESD No 6 will be presented to the Commissions at a special meeting on June 10, 2020 via teleconference at 6:00 P.M. The agenda with dial in information is posted on the ESD website and at the BVFD Central Station vestibule and at the Comal County Court House.

Agenda Item #9. Update, discussion and possible action on the construction of the BVFD Delafield Substation and BVFD Central Station renovation.

AG/CM Sean Spyles commented that a lot of action has taken place since the construction contract was signed. Most of the Central Station demolition has been completed and BVFD firemen participated in some of the demolition. Sean also had a phone conversation with EIKON last week and EIKON verified that most of the slab cuts and piers will be eliminated which will be a cost savings. Seidel has been very proactive working with EIKON. Sean and Chief have been working closely on getting standard acceptable accommodations for the firefighters. Commissioner Solomon made a motion that Chief Zipp look into getting standard acceptable accommodations not to exceed \$10,000.00. Commissioner Waechter seconded the motion. The motion passed unanimously. Sean informed the Board that the first payout invoice from Seidel will happen within the next 10 days and he will forward it to Commissioner Yannuzzi and Commissioner Waechter for action. Sean also reported that TCEQ visited the Delafield site last month but has not reported back. TCEQ may allow us to leave some of the vegetative state as is at the Delafield location which will be a cost savings.

Agenda Item #10. Review, discussion, and possible action on renewal of the BVFD contract for 2021 and 5 consecutive years.

The President of the ESD Board asked that all members thoroughly review the current BVFD contract and that discussion and possible action be deferred until the next regular ESD No 6 Board meeting in July.

Agenda Item #14. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next special meeting will be telephonically on June 10, 2020 at 6:00 P.M. Cancellation of telephonic meeting will depend upon the Comal County COVID-19 restrictions.

Agenda Item #15. Adjourn

Commissioner Coley adjourned the meeting at 6:46 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6


Signature


Date