

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
MARCH 8, 2021 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met telephonically on March 8, 2021. The dial in number for this meeting was (978) 990-5000, access code 348563. The meeting was recorded. This is a synopsis of the recorded minutes

Agenda Item #1. Call to order and establish quorum.

Commissioner Coley called the telephonic meeting to order at 6:00 P.M. Commissioners Maschek, Pierce, Solomon and Waechter were present telephonically. BVFD Board President Charlie Flink and BVFD Fire Chief Donald Zipp were also present telephonically.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3–minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the draft synopsis minutes of the February 8, 2021 regular meeting.

Motion to approve the draft synopsis minutes of the February 8, 2021 regular meeting as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Waechter provided a copy of the treasurer's report to each commissioner. As of February 28, 2021, the cash balance in bank accounts was \$1,719,219.02 . There were no bills to report and there was one reimbursement from BVFD for boots (\$315.00) that ESD 6 paid NAFECO. Motion to accept the treasurer's report was made by Commissioner Pierce and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #5. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were four outstanding bills for approval by the District. A NAFECO invoice for \$439.00 for equipment for the new engine; an invoice for \$1,872.32 to A. Bargas and Associates for main station furnishings; an invoice from Rock Engineering for \$460.00 for checking the slab strength in the main station; and a \$40.00 reimbursement to Commissioner Solomon for a SAFE-D training webinar he attended. Motion to pay the outstanding bills for the District was made by Commissioner Pierce and seconded by Commissioner Coley. The motion passed unanimously.

Agenda Item #6. Update, discussion, and possible action on the construction of the BVFD Delafield Substation and BVFD Central Station renovation.

Chief Zipp reported that the Architect has sent the paperwork to the State for an ADA inspection. An ADA inspection will be conducted and any problems/faults will be corrected at no cost to the ESD because it would be a design or installation flaw. The Delafield Substation is fully functional and has a few punch list items to be completed. The Central Station also has a few punch list items to be completed. There are still two outstanding invoices that will be forth coming. One for the kitchen hood that was purchased at a discount from Bexar County District 8 for approximately \$5300.00 and an invoice for about \$2800 for a projector at the Central Station. Commissioner Solomon informed the Board that he had spoken with Ryan Rosborough VP Regional Manager AG/CM and he wanted us to know that they are a lifelong partner with us if we should have any difficulties with our new and upgraded facilities. Also Commissioner Solomon informed the Board that some private citizens have donated funds to BVFD nonprofit fund to purchase two Hose Flags that are unique and will be displayed at each of the stations.

Agenda Item #7. Review, discussion, and possible action on the TCEQ violation fine.

Commissioner Coley informed the Board that it appears that ESD No 6 has unintentionally violated the Texas Water Code and will have to pay a fine for adding some gravel to keep the fire vehicles from sinking in the mud by the new pump house. TCEQ calls it an expansion of the parking area. ESD 6 is awaiting a recommendation and further guidance from our attorney, Mr. Ken Campbell, who is awaiting photos from TCEQ on the alleged violation.

Agenda Item #8. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief reported that the Department is doing well and prior to the winter storm the Texas State Compliance Officer conducted a compliance inspection of BVFD for firefighting. An inspection bunker gear and care of bunker gear, breathing apparatuses, firefighter training, and the bunker gear washer/extractor was conducted. BVFD was in compliance and the inspector signed off that everything was in compliance. No deficiencies were noted. The winter storm resulted in several runs for residents falling on the slippery pavement resulting in several breaks and sprains being treated.

Agenda Item #9. Receive a report on the recent activities of the Schertz EMS.

BVFD Chief Zipp reported that Schertz EMS has been very busy running COVID vaccine clinics for the city. Schertz provided a written EMS run report to ESD 6.

Agenda Item #10. Receive a Bracken Volunteer Fire Department Board update.

BVFD Board of Director President, Charlie Flink, informed the ESD that he had nothing to report to the ESD from the Board.

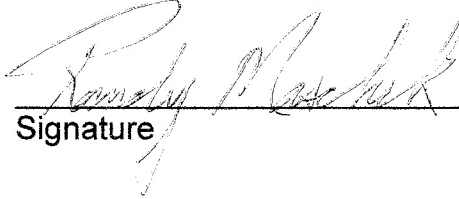
Agenda Item #11. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be telephonically on April 12, 2021 at 6:00 P.M. Cancellation of telephonic meeting will depend upon the Comal County COVID-19 restrictions.

Agenda Item #12. Adjourn

Commissioner Coley adjourned the meeting at 6:31 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

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Signature Date