

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
July 12, 2021 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session July 12, 2021 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum.

Commissioner Coley called the meeting to order at 6:02 P.M. Commissioners Maschek, Pierce, and Waechter were present. Commissioner Solomon was absent. BVFD Fire Chief Donald Zipp, Schertz EMS Director Jason Mabbitt and BVFD Board President Charlie Flink were present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3–minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the draft synopsis minutes of the June 14, 2021 regular meeting.

Motion to approve the draft synopsis minutes of the June 14, 2021 regular meeting as written was made by Commissioner Waechter and seconded by Commissioner Pierce. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Waechter provided a copy of the treasurer's report to each commissioner. As of June 30, 2021, the cash balance in bank accounts was \$1,579,331.06. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Coley. The motion passed unanimously.

Agenda Item #5. Review, discussion and possible action on reimbursing \$7,690.87 to BVFD for computer/server/wiring expenses due to station renovations.

Motion to approve BVFD for computer/server/wiring expenses due to station renovations was made by Commissioner Maschek and seconded by Commissioner Pierce. The motion passed unanimously.

Agenda Item #6. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were two bills for approval by the District along with the reimbursement of \$7,690.87 to BVFD due to station renovations. An invoice for \$240.00 from Burns Anderson and Jury & Brenner for legal work done by Ken Campbell and a reimbursement to Commissioner Solomon of \$18.75 for our website domain renewal. Motion to pay the outstanding bills for the District was made

by Commissioner Maschek and seconded by Commissioner Pierce. The motion passed unanimously.

Agenda Item #7. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief reported that the Department is doing well and the Pancake Breakfast with the Garden Ridge Police Academy went very well. The money raised was donated to the Comal County Children's Activity Center. Three firefighters will be going to Texas A&M in July for fire training and 3 firefighters will go to Swift Water Training in August and 3 more in September. The ADA inspection for the Central Station remodeling and the Delafield Station has been rescheduled for July 19, 2021. The crews did not have to respond to any fireworks injuries. The Department did participate in the Garden Ridge 4th of July parade.

Agenda Item #8. Receive a report on the recent activities of the Schertz EMS.

Schertz EMS Director Jason Mabbitt reported that the EMS call volume and revenue was reduced by COVID last year because nobody wanted to go to the hospital. This year the call volume has increased substantially with five of the last six months generating over 1000 call responses for Schertz EMS. The ESD 6 District averages 45 to 50 calls monthly.

Agenda Item #9. Receive a Bracken Volunteer Fire Department Board update.

BVFD President Charlie Flink reported that at their June meeting the Board approved the BVFD 2022 Budget. The annual BVFD Christmas Party will be held on the first Saturday in December 2021 at the Garden Ridge Community Center.

Agenda Item #10. Review, discussion, and possible action on BVFD 2020 Audit.

The BVFD audit was completed by Armstrong, Vaughn & Associates and all ESD No 6 Board and BVFD Board Members received a copy. There were no significant findings.

Agenda Item #11. Review, discussion, and possible action on the 2022 BVFD budget submission.

A copy of the 2022 BVFD Budget was provided to each of the ESD No. 6 Commissioners by email. BVFD Board President, Charlie Flink discussed the budget with our Board. Eighty-seven percent of the BVFD budget is personnel costs. For 2022 BVFD is asking for \$1,787,300 which is a 5.42% increase over the 2021 budget. The budget includes a 3% pay increase for all personnel. Workers' compensation and health insurance increases have been budgeted for substantial increases. BVFD estimates a 15% health insurance increase during their budget process. The personnel payroll increase was 6.3% and the other costs remained flat.

Agenda Item #12. Update, review, discussion and possible action on the ongoing discussions with ESD's No. 2, 3 and 6 representatives and their respective lawyers on what can be done to reduce response times along HWY 46 for ESD No 6 taxpayers.

Commissioner Coley informed the personnel present that Chief Zipp, Commissioner Maschek and himself met in person at ESD 3 Station 56 with Chief Brinkkoeter, President of ESD 3 (Don Wagner) and ESD 2 Commissioner Whitcomb and our lawyer Ken Campbell (who is also ESD 3 lawyer). ESD 2 lawyer Doug Young joined us via Zoom. The purpose of the meeting was to discuss alternatives to improve the response times along the HWY 46 corridor for Comal County ESD No 6 residents. An interlocal agreement is being looked at as a possible solution and the exact boundaries and financial cost are being worked and will be presented to the ESD No. 6 Board for action.

Agenda Item #13. Review, discussion and possible action on the ESD No. 6 budget for 2022.

Commissioner Waechter provided each Commissioner a copy of a draft ESD No. 6 budget for 2022. The Board discussed the budget and will vote on the budget adoption at the regular August meeting. Currently, Chief Zipp is working on quotes for a water softner and a new roof at the Delafield station.

The ESD Board went into Executive Session at 7:25 P.M. to discuss our meeting with ESD No. 2 and 3 and our respective lawyers.

The ESD Board resumed in Regular Session at 7:50 P.M.

Agenda Item #14. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on August 9, 2020 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #15. Adjourn

Commissioner Coley adjourned the meeting at 7:52 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6


Signature _____ Date 8/9/2021