

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**September 13, 2021 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session September 13, 2021 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Pierce, Solomon and Waechter were present. BVFD Fire Chief Donald Zipp and Schertz EMS Operations Manager Brandon Hill were also present.

**Agenda Item #2.** Receive Public Comment on topics not posted on the meeting agenda. 3–minute limit per citizen.

No public comment.

**Agenda Item #3.** Approval of the minutes of the August 9, 2021 regular meeting.

Motion to approve the minutes of the August 9, 2021 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Pierce. The motion passed unanimously.

**Agenda Item #4.** Receive and take action on the Treasurer's report.

Commissioner Waechter provided a copy of the treasurer's report to each commissioner. As of August 31, 2021, the cash balance in bank accounts was \$1,247,652.38. Motion to accept the treasurer's report was made by Commissioner Solomon and seconded by Commissioner Coley. The motion passed unanimously.

**Agenda Item #5.** Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were two bills for approval by the District. One invoice from Garage Experts of San Antonio for a total of \$20,925.00 which consisted of a check for a \$5000.00 deposit and completion check of \$15,925. The second invoice was a reimbursement to Commissioner Maschek of \$977.50 for the Notice of Public Hearing on Tax Increase published in the Herald Zeitung on September 9, 2021. Motion to pay the outstanding bills for the District was made by Commissioner Solomon and seconded by Commissioner Pierce. The motion passed unanimously.

**Agenda Item #6.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief reported that the Department is doing well and the new Delafield station floor came out great and there are a few minor touchups that are being completed by the contractor. The Comal County Burn Ban is in effect. The department is doing their

annual end of year testing of equipment. The roof on the modular sleep quarters at the Delafield Station has been replaced and VFIS insurance covered the replacement cost. Chief is still working the ISO survey requirements. Chief and Commissioner Solomon informed the Board that four bids came in for signage on the two stations. Chief had power point visuals of the companies that responded.

After reviewing the various bids for signage Commissioner Solomon made a motion that we contract with SignTek for signs on our stations with a total cost not exceeding \$40,000. Commissioner Pierce seconded the motion. The motion passed unanimously.

Chief also informed the Board that he received a bid of \$53,209.81 from Triple R Electric on a 53 K back-up propane generator completely installed and function with the flip of a switch for the Delafield station.

**Agenda Item #7.** Receive a report on the recent activities of the Schertz EMS.

Schertz EMS Operations Manager Brandon Hill reported that they are still responding to more than 1000 calls per month. COVID is starting to plateau and numbers are coming down.

**Agenda Item #8.** Receive a Bracken Volunteer Fire Department Board update.

A BVFD Board member was not present and Chief reported that they are preparing for the annual membership and board member election in October. The BVFD Board is still planning on an annual Christmas party on the first Saturday in December.

**Agenda Item #9.** Update, review, discussion and possible action on the Draft Interlocal Agreement from ESD No. 6 lawyer, Ken Campbell with ESD's No. 2 and 3 representatives and respective lawyers on reducing response times along HWY 46 for ESD No 6 taxpayers.

ESD No. 6 reviewed the Draft Interlocal Agreement and added a few minor clerical corrections and sent it back to our lawyer, Mr. Ken Campbell on September 10, 2021. Commissioner Coley contacted ESD No. 3 Commissioner Wagner and they have some questions and will review the agreement in a board meeting in September and get back with Mr. Campbell. ESD No. 6 is awaiting a response from our lawyer.

**Agenda Item #10.** Discussion and record vote on the adoption of the 2021 Ad Valorem Tax Rate for Comal County Emergency Services District No 6.

Commissioner Maschek made the following motion: I move the property tax rate be increased by the adoption of a tax rate of \$0.095492 per \$100 valuation, which is effectively a 6.8322 percent increase in the tax rate. Commissioner Waechter seconded the motion and all Commissioners verbally voted yes unanimously approving the tax rate increase.

Commissioner Coley signed ESD No 6 ORDER NO. 09-13-2021-01 on the 13<sup>th</sup> day of September 2021. This order adopted an ad valorem tax rate for the 2021 tax year of \$0.095492 per \$100.00 valuation of the appraised property within the boundaries of the District. See the attached Encl 1.


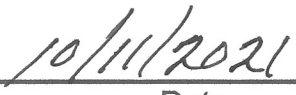
**Agenda Item #12.** Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be on October 11, 2021 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

**Agenda Item #13.** Adjourn

Commissioner Coley adjourned the meeting at 6:48 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

   
\_\_\_\_\_  
Signature Date

Encl 1: ORDER NO. 09-13-2021-01

**ORDER NO. 09-13-2021-01**

**ORDER OF  
COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

STATE OF TEXAS           §  
  §  
COUNTY OF COMAL       §

On the 13<sup>th</sup> day of September 2021, be it known that the Board of Emergency Services Commissioners of Comal County Emergency Services District No. 6 (“District”) hereby adopted, by a majority vote of 5 in favor, 0 against, 0 present-not voting, and 0 absent, the District’s ad valorem tax rate for the 2021 tax year of \$0.095492 per \$100.00 valuation of the appraised property within the boundaries of the District. Per the Texas Tax Code § 26.05, the District has no debt, and therefore a debt rate of \$0.00 per \$100 valuation, and all taxes raised by said maintenance and operation rate of \$0.095492 will be used to fund the maintenance and operation expenditures of the District for the next year.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 6 ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.8322 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$6.11.**

Ordered on this the 13<sup>th</sup> day of September 2021.

COMALCOUNTY EMERGENCY  
SERVICES DISTRICT NO. 6

By: Herbert A. Coley  
Herbert A. Coley, President

ATTEST:

Randall P. Maschek  
Randall P. Maschek, Secretary