

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6  
December 13, 2021 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session December 13, 2021 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Solomon and Waechter were present. Commissioner Pierce was absent. BVFD Fireman Heath Lipke and Schertz EMS representative Mike Shown were also present. Mrs. Kachina Smith (aka Kay), a future ESD No. 6 Commissioner was also present.

**Agenda Item #2.** Receive Public Comment on topics not posted on the meeting agenda. 3–minute limit per citizen.

No public comment.

**Agenda Item #3.** Approval of the minutes of the November 8, 2021 regular meeting.

Motion to approve the minutes of the November 8, 2021 regular meeting as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #4.** Receive and take action on the Treasurer's report.

Commissioner Waechter provided a copy of the treasurer's report to each commissioner. As of November 30, 2021, the cash balance in bank accounts was \$928,891.18. Motion to accept the treasurer's report was made by Commissioner Solomon and seconded by Commissioner Coley. The motion passed unanimously.

**Agenda Item #5.** Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were three bills for approval by the District. Our lawyer Ken Campbell from Burns Anderson Jury & Brenner invoiced us for \$1,519.87 for work on an Interlocal Agreement with ESDs No. 2 & 3. An invoice for \$64,593.75 from Comal County ESD No. 3 for the first quarterly payment of the FY 2022 Interlocal Agreement. Commissioner Maschek requested that \$100.00 be added to the Comal County Court ESD No. 6 escrow (Account No. 143) for agenda posting. Motion to pay the outstanding bills for the District was made by Commissioner Maschek and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #6.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Fireman Heath Lipke stated that the department was doing well and there has been a lot of in-house training. Schertz EMS has positioned an ambulance at the station as permitted and the firemen have been receiving good interaction and training from the Schertz crews.

**Agenda Item #7.** Receive a report on the recent activities of the Schertz EMS.

Schertz EMS representative Mike Shown reported that Schertz EMS calls have remained at 1100 to 1200 calls per month for the last several months. Schertz EMS has purchased some new ambulances and are working to get them in service replacing some much older units with high mileage. One unit will be decommissioned and the other will be put into reserve as a float. The department is currently hiring paramedics.

**Agenda Item #8.** Receive a Bracken Volunteer Fire Department Board update.

No Board member was present.

**Agenda Item #9.** Review, discussion, and possible action on the ESD No. 6 new Building and Fire Engine Dedication Ceremony at 3 PM on Friday, December 17, 2021.

Commissioner Solomon reported that he met with Chief Zipp and logistically the ceremony is set. He will be following up with key personnel to verify their attendance.

**Agenda Item #10.** Review, discussion and possible action on the annual report due to Comal County Commissioners' Court on or before 31 January 2022.

Commissioner Solomon volunteered to update the slides for the Comal County Commissioners' Court update in January 2022 and Commissioner Coley will present to the Commissioners Court.

**Agenda Item #11.** Review and discussion on the SAFE-D Annual Conference at the Kalahari Resort and Convention Center February 17-19, 2022.

The Commissioners discussed the dates of the SAFE-D Conference and the fact that ESD No. 6 will fund the training conference for ESD 6 and selected BVFD members.

**Agenda Item #12.** Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be January 10, 2022 at 5:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

**Agenda Item #16. Adjourn**

Commissioner Coley adjourned the meeting at 6:27 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

   
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Signature Date