

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
November 8, 2021 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session November 8, 2021 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Pierce, Solomon and Waechter were present. BVFD Fire Chief Donald Zipp, Schertz EMS representative Mike Shown were also present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the minutes of the October 11, 2021 regular meeting.

Motion to approve the minutes of the October 11, 2021 regular meeting as written was made by Commissioner Waechter and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Waechter provided a copy of the treasurer's report to each commissioner. As of October 31, 2021, the cash balance in bank accounts was \$864,196.26. Motion to accept the treasurer's report was made by Commissioner Solomon and seconded by Commissioner Pierce. The motion passed unanimously.

Agenda Item #5. Approval of the transfer of \$32,010 to BVFD to pay SignTek for the exterior signs for the two fire stations. This was approved by ESD No. 6 Board at the regular September Meeting.

Motion to approve the transfer of \$32,010 to BVFD to pay SignTek for the exterior signs for the two fire stations was made by Commissioner Solomon and seconded by Commissioner Maschek. The motion passed unanimously.

Agenda Item #6. Take action on outstanding bills owed by the District.

Commissioner Waechter reported that there were no bills for approval by the District.

Agenda Item #7. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief reported that the Department is doing fine and bunker gear is being sent out for the annual inspection and cleaning. Chief has locked in the SignTek price and we are

on the schedule for installation of the new signs. Booster shots for the firemen are being worked and Schertz EMS came to the station and gave flu shots. The department participated in the Garden Ridge Night Out and fire prevention training at the schools and preschools was completed. The BVFD annual Christmas party will be held on December 4th at the Garden Ridge Community Center.

Agenda Item #8. Receive a report on the recent activities of the Schertz EMS.

Schertz EMS representative Mike Shown reported that Schertz EMS had nothing to report. EMS calls have remained at over 1000 calls per month for the last six months.

Agenda Item #9. Receive a Bracken Volunteer Fire Department Board update.

No Board member was present.

Agenda Item #10. Update, review, discussion and approval of the clean Draft Interlocal Agreement from ESD No. 6 lawyer, Ken Campbell with ESD's No. 2 and 3 representatives and respective lawyers on reducing response times along HWY 46 for ESD No 6 taxpayers.

Motion to approve and sign the clean Draft Interlocal Agreement from ESD No. 6 lawyer, Ken Campbell with ESD's No. 2 and 3 representatives and respective lawyers on reducing response times along HWY 46 for ESD No 6 taxpayers as written was made by Commissioner Coley and seconded by Commissioner Maschek. Each Commissioner voted yes.

Agenda Item #11. Discussion and update on the requirement of a political subdivision to update maps and other documents related to the District's Territorial Boundaries in accordance with Texas Election Code Section 42.0615

Commissioner Maschek updated the Board on the requirement sent out by the Comal County Voter Registrar in accordance with Texas Election Code Section 42.0615 that each political subdivision update their maps and provide a copy in GIS "Shapefile Format" to the Registrar's office. Currently, ESD No. 6 is working with our lawyer to complete this requirement.

Agenda Item #12. Review, discussion, and possible action on renewal of the BVFD contract for 2022.

Motion to approve the renewal of the BVFD contract for 2022 as written and presented to the Board on 8 November 2021 was made by Commissioner Solomon and seconded by Commissioner Maschek. The motion passed unanimously.

Agenda Item #13. Review, discussion and possible action on the annual report due to Comal County Commissioners' Court on or before 31 January 2022.

Commissioner Solomon volunteered to update the slides for the Comal County Commissioners' Court update in January 2022.

Agenda Item #14. Review, discussion and possible action on the engagement of Armstrong, Vaughan & Associates P.C. to conduct the 2021 Audit of ESD No.6

Commissioner Coley made a motion that we engage Armstrong, Vaughan & Associates P.C. to conduct the 2021 Audit of ESD No.6. Commissioner Waechter seconded the motion. The motion passed unanimously.

Agenda Item #15. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be December 13, 2021 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.

Agenda Item #16. Adjourn

Commissioner Coley adjourned the meeting at 6:43 P.M.

Commissioner Randy Maschek, Secretary, ESD No. 6

Randy Maschek 12/13/2021
Signature Date