

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
February 7, 2022 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session February 7, 2022 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Pierce, Smith and Solomon were present. BVFD Board President Charlie Flink and BVFD Fire Chief Donald Zipp were also present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3–minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the minutes of the January 10, 2022 regular meeting.

Motion to approve the minutes of the January 10, 2022 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Smith. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each commissioner. As of January 31, 2022, the cash balance in bank accounts was \$ 1,686,401.95. Motion to accept the treasurer's report was made by Commissioner Pierce and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #5. Take action on outstanding bills owed by the District.

Commissioner Smith reported that there were two bills for approval by the District. Our lawyer Ken Campbell from Burns Anderson Jury & Brenner invoiced us for \$20.00 for legal professional services and our Schertz EMS quarterly Contract invoice for \$41,238.22. Motion to pay the outstanding bills for the District was made by Commissioner Solomon and seconded by Commissioner Pierce. The motion passed unanimously.

Agenda Item #6. Review, discussion and possible action for the proper accounting method for ESD No. 6 Reserve funds.

The Commissioners discussed different methods for accounting of the ESD No. 6 reserve funds. Commissioner Solomon made a motion to combine the 2021 Capital

Projects /"Reserve for Equipment" per Dec 2021 Treasurers Report (\$169,309.40) line into the Equipment / Facilities Reserve (\$64,000) line thus increasing the line total to \$233,309.40 and eliminating the 2021 Capital Projects /"Reserve for Equipment" per Dec 2021 Treasurers Report and that the Treasurer would establish separate bank accounts for each of these two reserve lines. Commissioner Pierce seconded the motion. The motion passed unanimously.

Agenda Item #7. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the department is staying busy and they did not have any problems from the cold weather problems. Several individuals called about sparking wires from limbs that were hitting the trees from the freeze. The BVFD Waechter Substation has some cleanup from limbs lost from the freeze. The Department has hired one individual who is going through his probation period.

Agenda Item #8. Receive a report on the recent activities of the Schertz EMS.

A Schertz EMS representative was not present but Chief Zipp said that everything was running smoothly and BVFD has been going through medical training with Schertz EMS.

Agenda Item #9. Receive a Bracken Volunteer Fire Department Board update.

BVFD President Charlie Flink reported that this new year, BVFD would not be returning any excess funds to ESD No. 6. BVFD has started their audit. The BVFD Board has decided to implement some supplemental pay to the fire fighters from non ESD No 6 funds due to the rise in the cost of living. President Flink also mentioned that one of their long time Board members, Mark Schroder is stepping down due to his health and also, a long-time supporter of the Bracken VFD, Marylou Henschel, passed away.

Agenda Item #10. Review, discussion and possible action on pay adjustments for firefighters.

The Commissioners discussed the fact that they are willing to discuss funding due to the rise in inflation and the necessity to hire, train and retain fully qualified fire fighters. Commissioner Coley made it clear that the ESD Board is always willing to consider necessary revisions to the BVFD budget as an agenda item.

Agenda Item #11. Receive a report on the annual report given to the Comal County Commissioners Court on 27 January 2022.

Commissioner Coley delivered the Comal County ESD No. 6 Annual report to the Comal County Commissioners Court on 27 January 2022. The Comal County Commissioners Court did not have any questions and Commissioner Crownover was very happy to see that ESD No. 6 had pursued and signed an ILA with ESD No. 2 & 3 to cover the FM 46 corridor.

Agenda Item #12. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be March 14, 2022 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

Agenda Item #13. Adjourn

Commissioner Coley adjourned the meeting at 6:41 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6

 
Signature _____ Date _____