

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
MARCH 14, 2022 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session March 14, 2022 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Maschek, Smith and Solomon were present. Commissioner Pierce was absent. BVFD Board President Charlie Flink was also present. Fire Chief Donald Zipp and crew were at a mutual aid grass fire off HWY 46. No Schertz EMS representative was present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3–minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the minutes of the February 7, 2022 regular meeting.

Motion to approve the minutes of the February 7, 2022 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Smith. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each commissioner. As of February 28, 2022, the cash balance in bank accounts was \$2,433,230.04. Motion to accept the treasurer's report was made by Commissioner Solomon and seconded by Commissioner Coley. The motion passed unanimously.

Agenda Item #5. Take action on outstanding bills owed by the District.

Commissioner Smith reported that there were six bills for approval by the District. Our lawyer Ken Campbell from Burns Anderson Jury & Brenner invoiced us for \$40.00 for legal professional services; a quarterly ESD 3 invoice of \$64,593.75 for our ILA Contract; a quarterly BVFD Contract invoice for \$446,825.00; and reimbursement to Commissioner Maschek (\$820.78), Commissioner Smith (\$755.87) and BVFD Chaplain Courter (715.18) for expenses incurred to attend the SAFE-D February 17-19 Training Conference in Round Rock Texas. Motion to pay the outstanding bills for the District was made by Commissioner Solomon and seconded by Commissioner Coley. The motion passed unanimously. The invoice to Burns Anderson Jury & Brenner included the past month invoice payment of \$20.00 (check # 1020) that was never received by Burns Anderson Jury & Brenner.

Agenda Item #6. Review, discussion and possible action on the ESD No. 6 method of funding the Operational Reserve and the Equipment / Facility Reserve Accounts.

The Board discussed funding of the Operational Reserve and the Facilities and Equipment Reserve Accounts as shown on the February 28,2022 Treasurer Report. The new bank accounts for each of the two reserve accounts will be established by our next monthly meeting and funding of these accounts will be done on a monthly basis in amounts that were recommended in the Reserve Study.

Agenda Item #7. Receive a report on recent activities of the Bracken Volunteer Fire Department.

No representative was present.

Agenda Item #8. Receive a report on the recent activities of the Schertz EMS.

No representative was present.

Agenda Item #9. Receive a Bracken Volunteer Fire Department Board update.

BVFD Board President Charlie Flink reported for BVFD Chief Zipp that the Waechter sub-station had a slow leak that was not readily noticeable and it caused a mold problem which had to be remediated. The trees at the substation that were damaged during the ice storm have been removed or pruned. The station is now fully up and operational. The department has been training and performing routine operational maintenance on all of the equipment. The BVFD Board elected a new board member (Colin Smith) to replace Mark Schroder who stepped down.



Agenda Item #10. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be April 11, 2022 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

Agenda Item #11. Adjourn

Commissioner Coley adjourned the meeting at 6:32 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6

 
Signature _____ Date _____