

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**October 10, 2022 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session October 10, 2022 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Smith and Solomon were present. Commissioner Maschek was absent. Commissioner Pierce submitted an email of immediate resignation to Commissioner Haag at 5:15 PM October 10, 2022. BVFD Fire Chief Donald Zipp was present.

**Agenda Item #2.** Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

**Agenda Item #3.** Approval of the minutes of the September 12, 2022 regular meeting.

Motion to approve the minutes of the September 12, 2022 regular meeting as written was made by Commissioner Smith and seconded by Commissioner Coley. The motion passed unanimously.

**Agenda Item #4.** Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each commissioner. As of September 30, 2022, the cash balance in bank accounts was \$1,517,122.70.

Motion to accept the treasurer's report was made by Commissioner Smith and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #5.** Take action on the Treasurer's recommended monthly movement of funds from the General Money Market to the two Reserve Accounts.

Commissioner Smith moved that 1/12<sup>th</sup> of the annual total budgeted amount per reserve account be transferred from the General Money Market Account to the reserve accounts. Commissioner Coley seconded the motion. The motion passed unanimously.

**Agenda Item #6.** Take action on outstanding bills owed by ESD No. 6 District.

Commissioner Smith reported that there were no bills for approval by the District for this month.

**Agenda Item #7.** Receive a report on the recent activities of the Schertz EMS.

There was no Schertz EMS representative present. However, they did communicate with Chief Zipp indicating that there was nothing new to report for this month.

**Agenda Item #8.** BVFD update, review, discussion and possible action on the "First-In Alerting Core Systems" interface with the Comal Computer Aided Dispatch (CAD) and the procurement of new radios for BVFD.

Chief Zipp reported that the order for the radios has been placed and that the projected delivery date was extremely long. More as he receives information on this. He anticipates that the call system will be tested this month to work through any issues. He and other first responders within Comal County are working together to address zones and frequencies.

**Agenda Item #9.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the TXDOT has approved his request for Fire Station warning signs to be placed on FM 1863 for the substation. The department is going through normal end of year equipment testing of breathing apparatus and bunker gear. He is still looking at costs and availability for the purchase of the replacement pickup truck. He indicated costs for this continue to go higher.

**Agenda Item #10.** Update, review, discussion and possible action on the status of a BVFD contract for a new tanker truck.

Chief Zipp reported that he has submitted the order request for the new tanker truck IAW the ESD No 6 Commissioners approval during the September meeting. Delivery time is between 24 – 25 months from order acceptance by the manufacturer.

**Agenda Item #11.** Receive a Bracken Volunteer Fire Department Board update.

No report.

**Agenda Item #12.** Set date, time, and location for next meeting of ESD No.6.

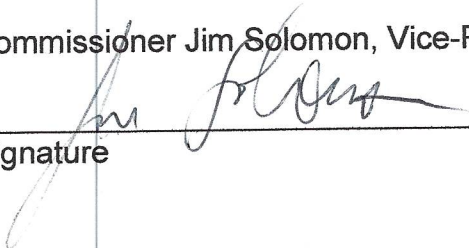
All commissioners agreed that the next regular meeting will be November 14, 2022 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

**Agenda Item #13.** Adjourn

Commissioner Coley adjourned the meeting at 6:15 P.M.

Commissioner Jim Solomon, Vice-President, ESD No. 6

Signature



Nov 14, 2022  
Date