

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
February 13, 2023 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session February 13, 2023 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Brown, Maschek, Solomon and Smith were present. BVFD Board member Skip Coulter and BVFD Fire Chief Donald Zipp were present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the draft minutes of the January 9, 2023 regular meeting.

Motion to approve the minutes of the January 9, 2023 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Brown. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each commissioner. As of December 31, 2022, the cash balance in bank accounts was \$2,361,952.87. Motion to accept the treasurer's report was made by Commissioner Solomon and seconded by Commissioner Coley. The motion passed unanimously.

Agenda Item #5. Take action on the Treasurer's recommended monthly movement of funds from the General Money Market to the two Reserve Accounts.

Commissioner Smith moved that 1/12th of the annual total budgeted amount per reserve account be transferred from the General Money Market Account to the reserve accounts. Commissioner Solomon seconded the motion. The motion passed unanimously.

Agenda Item #6. Take action on outstanding bills owed by ESD No. 6 District.

Commissioner Smith reported that there were six bills for approval by the District. An invoice from Motorola Solutions for 4 handheld Motorola Radios totaling \$37,557.52 and another invoice from Motorola Solutions for 3 Mobile radios totaling \$24,418.74; four invoices for the SAFE- D Convention in Round Rock: 1. Walter (Skip) Coulter \$884.64; 2. Walter Brown \$333.38; 3. Kay Smith \$834.79; and 4. Randy Maschek

\$844.62. Motion to pay the bills was made by Commissioner Coley and seconded by Commissioner Solomon. Motion passed unanimously.

Agenda Item 7. BVFD update, review, discussion and possible action on the "First-In Alerting Core Systems" interface with the Comal Computer Aided Dispatch (CAD) and the procurement of new radios for BVFD.

Chief reported that we are functional in the CAD and the WestNet is continuing to be worked. BVFD needs high speed internet service. They are investigating switching from AT&T to Spectrum.

Agenda Item #8. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the 4X4 pickup authorized by the ESD Board several months ago will be ready for pickup within the next week and he will need a check made out to BVFD for reimbursement of payment. The additional truck equipment will be reimbursed to BVFD when purchased and invoiced. The ice storm did not create any significant problems for BVFD. At the end of March, Schertz is requesting a meeting concerning a renewal contract for Schertz EMS services.

Agenda Item #9. Receive a report on the recent activities of the Schertz EMS.

A Schertz EMS representative was not available to report in person and the monthly written run report was sent to the Commissioners.

Agenda Item #10. Receive a Bracken Volunteer Fire Department Board update.

BVFD Chaplain Skip Coulter reported that he spoke with the BVFD Board President and he had nothing to report to the ESD.

Agenda Item #11. Provide an update to the ESD No. 6 website redesign project.

Commissioner Solomon reported that the web developer is actively working the project for web redesign. They are about 70% through their work of building an initial "draft" site and have kept in regular contact during the process. The next step will be for Commissioner Solomon to complete a review of their draft so adjustments and changes can be made. Following this, it will be presented to all commissioners for review and comment.

Agenda Item #12. Receive a report on the annual report given to the Comal County Commissioners Court on 26 January 2023.

Commissioner Solomon presented the annual ESD No. 6 report to the Comal County Commissioners on January 26, 2023. The Commissioner had no outstanding taskings for ESD No. 6.

