

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
April 10, 2023 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session April 10, 2023 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Solomon called the meeting to order at 6:00 P.M. Commissioners Brown, Maschek, and Smith were present. Commissioner Coley was absent. BVFD Board President Charlie Flink, BVFD Board member Skip Coulter and BVFD Fire Chief Donald Zipp were present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the draft minutes of the March 13, 2023 regular meeting.

Motion to approve the minutes of the March 13, 2023 regular meeting as written was made by Commissioner Brown and seconded by Commissioner Smith. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each commissioner. As of February 28, 2022, the cash balance in bank accounts was \$2,743,184.70. Motion to accept the treasurer's report was made by Commissioner Brown and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #5. Take action on the Treasurer's recommended monthly movement of funds from the General Money Market to the Facilities and Equipment Reserve Account.

Commissioner Smith moved that 1/12th of the annual total budgeted amount per reserve account be transferred from the General Money Market Account to the Facilities and Equipment Reserve Account and that \$60,121.89 be moved to the Operational Reserve Account as approved in the March minutes which funds the Operation Reserve to 100% for the CY 2023. Commissioner Solomon seconded the motion. The motion passed unanimously.

Agenda Item #6. Take action on outstanding bills owed by ESD No. 6 District.

Commissioner Smith reported that there was one bill for approval by the District which is an invoice for \$31,984.56 from WestNet for CAD equipment and installation. ESD No. 6

also received a license tax refund check from the Comal County Tax collector for \$169.25 for taxes paid by BVFD on the new 4 X 4 truck funded by ESD No. 6.

Agenda Item #7. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the camper cover has been ordered for the new 4 X 4 truck and he is still researching the striping emergency lighting. Chief reported that for the first quarter of 2023 Chief Mikel reported a total of 10 (3 fire and 7 EMS) ILA responses. The average response time was 11.8 minutes and the delays were due to speed bumps in Copper Ridge and one call where the units staged until the scene was secured by the Safety Officer. The fire calls were all alarm activations. 7 of the total calls (6 Medical and 1 alarm) were in Copper Ridge. A 2-hour required cancer awareness class has been scheduled for all BVFD firefighters. Two new firefighters have been hired and there are still 2 positions to be filled.

Agenda Item #8. Receive a report on the recent activities of the Schertz EMS.

There was no Schertz EMS representative present at the ESD No. 6 Board meeting. Chief Zipp said that Schertz EMS has been stationing a vehicle at the Central Station when available. Schertz is also heavily involved in the FY budgeting process.

Agenda Item #9. Update on Schertz EMS meeting concerning EMS Contract renewals.

Commissioner Maschek reported that the Schertz EMS Luncheon he attended outlined the monetary increases Schertz EMS is facing in salaries, equipment, fuel and medical and nonmedical supplies along with a steady increase in monthly call volume. ESD No. 6 will be entering into a new contract with the City of Schertz for EMS for CY 2024 and we can expect a 6% increase in per capita costs.

Agenda Item #10. Receive a Bracken Volunteer Fire Department Board update.

BVFD Board President Charlie Flink reported that the BVFD Board approved an increase in the departments matching for 401 investing. The old 401 matching was 1 for 1 up to 5% of the individual's salary. The new matching will be 2 dollars for every dollar the individual invests up to 5 % of their salary.

Agenda Item #11. Provide an update to the ESD No. 6 website redesign project.

Commissioner Solomon reported that the draft redesign is being reviewed and should be out for comment in two weeks.

Agenda Item #12. Receive an update on the Shape file development being done by Urban Engineering.

Chief Donald Zipp has met in person with the Urban Engineering Project Manager for our ESD No. 6 Shape files and Chief is requesting ESD approval to meet again with the

Project Manager and define our ESD No. 6 boundary with the Schertz boundary. The Board unanimously authorized Donald to proceed.

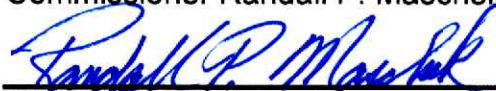
Agenda Item #13. Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be May 8, 2023 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

Agenda Item #13. Adjourn

Commissioner Solomon adjourned the meeting at 6:40 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6



Signature

Date