

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**April 8, 2024 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session April 8, 2024 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Brown, Maschek, Solomon and Smith were present. BVFD Fire Chief Donald Zipp and Schertz EMS Director Jason Mabbitt were present.

**Agenda Item #2.** Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

**Agenda Item #3.** Approval of the draft minutes of the March 11, 2024 regular meeting.

Motion to approve the minutes of the March 11, 2024 regular meeting as written was made by Commissioner Smith and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #4.** Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each commissioner. As of March 31, 2024, the cash balance in bank accounts was \$3,543,534.66 Motion to accept the treasurer's report was made by Commissioner Smith and seconded by Commissioner Solomon. The motion passed unanimously. Commissioner Smith provided a comparison of ESD No 6 property and sales taxes collected for the first three months of 2023 and 2024.

**Agenda Item #5.** Take action on outstanding bills owed by ESD No. 6 District.

Commissioner Smith reported that there were no bills for approval by the District.

**Agenda Item #6.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department reviewed the final specifications for the Pierce water tender truck that was ordered over a year ago and we should expect delivery in September or October. Chief is also going to start ordering the loose equipment needed to put the new tender in full service. The Department's firefighters are currently going through life scans and annual physicals. A new firefighter has been hired and the Department is full up.

**Agenda Item #7.** Receive a report on the recent activities of the Schertz EMS.

Schertz EMS Director Jason Mabbitt reported that the Department did not experience any issues during the solar eclipse. Schertz EMS saw over 200 patients (mostly heat related) during the 2-day (6 & 7 April) Randolph Air Force Base Air Show and they transported 5 patients. Three new ambulances are on order due to the extended supply chain timeframe to procure an ambulance.

**Agenda Item #8.** Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present and Chief Zipp had nothing to report from the Board.

**Agenda Item #9.** Update, discussion and action, if necessary, on possible new construction at the Comal County ESD No 6 Waechter Sub-Station.

Commissioner Solomon is working on a draft RFP for new construction at the Waechter Sub-Station. He will forward the draft RFP to our Lawyer, Mr. Ken Campbell, for review.

**Agenda Item #10.** Update and discussion on reports received from our Consulting Service Agreement Contract with HdL Companies.

Commissioner Solomon reported that HdL had contacted him late in March that one of the commercial ESD No 6 tax paying entities performs work outside ESD No 6 and may be paying ESD No 6 sales tax that may need to be recouped and paid to another entity. HdL contacted Commissioner Solomon in early April that their research revealed that the sales tax paid to ESD No 6 is proper and will not need to be recouped.

**Agenda Item #11.** Set date, time, and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be May 13, 2024 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

**Agenda Item #12.** Adjourn

Commissioner Coley adjourned the meeting at 6:29 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6

  
Signature

  
Date