

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
July 16, 2024 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session July 16, 2024 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 6:00 P.M. Commissioners Brown, Maschek, Solomon and Smith were present. BVFD Board President, Charlie Flink and BVFD Fire Chief Donald Zipp were present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the draft minutes of the June 18, 2024 regular meeting.

Motion to approve the minutes of the June 18, 2024 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Smith. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each commissioner. As of June 30, 2024, the cash balance in bank accounts was \$3,204,710.10. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #5. Take action on outstanding bills owed by ESD No. 6 District.

Commissioner Smith reported that there were two bills for approval by the District. A Comal County Tax Assessor Invoice for \$325.28 for 2023 Cost of Collection Fees and an invoice for \$325.00 from our Lawyer, Ken Campbell at the Burns Anderson Jury & Brenner, LLP firm. Commissioner Smith made a motion that we pay our bills and it was seconded by Commissioner Brown. The motion passed unanimously.

Agenda Item #6. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department is awaiting the installation and electrical hook up for the bay fans at the Central Station. He is also evaluating security cameras for the Central Station. Chief demonstrated on a laptop a demo camera that the Verkada security company had installed. This is the same system used at Natural Bridge Caverns. This is a system that can be added to over the years. Several other local

departments including Schertz utilize this camera system. Chief Zipp would also like to get the asphalt seal coated at the Central Station and the bay lighting changed to LED lighting.

Considering the camera system as a safety and security enhancement, Commissioner Solomon made a motion to have the cameras and appropriate equipment installed at a price not to exceed fifteen thousand dollars. Commissioner Coley seconded the motion. The motion passed unanimously. The board also recommended that Chief proceed this year with asphalt sealing and the bay lighting being changed to LED lighting.

Agenda Item #7. Receive a report on the recent activities of the Schertz EMS.

Schertz EMS did not have a representative.

Agenda Item #8. Receive a Bracken Volunteer Fire Department Board update.

President Flink reported that the BVFD Board approved a budget of \$2,377,650.00 for CY 2025 during their June meeting. This is a 7.45 % increase over the 2024 budget and includes a 5.00% salary increase for all personnel. Personnel expenses are 87% of the BVFD budget.

Agenda Item #9. Review, discussion and possible action on the BVFD Board approved budget for 2025.

Commissioner Maschek made a recommendation that we take it under consideration and add it to our ESD No. 6 Budget for CY 2025. The ESD Board concurred.

Agenda Item #10. Review discussion and possible action on the ESD No 6 draft budget for 2025 presented by our ESD No. 6 Treasurer.

The ESD Board discussed the draft budget for CY 2025 presented by the ESD No 6 Treasurer. Once the ESD has received the certified tax rolls from the Comal Appraisal Office and the rates calculated by the Comal Assessor Collector Office the ESD No, 6 should be able to propose a budget for 2025 and propose a tax rate for Comal County ESD No. 6.

Agenda Item #11. Discussion and action on setting dates to adopt a 2025 budget, propose a tax rate, hold a public hearing and adopt a tax rate.

The Board agreed that on 12 August they would propose and possibly adopt ESD No 6 Budget and propose a tax rate. The rate will be published in the Herald Zeitung on 16 August and a hearing will be held on Wednesday 21 August to adopt the tax rate.

Agenda Item #12. Discussion and action on the de-annexation of certain property annexed by the City of New Braunfels and authorize the appropriate District officials and officers to take all actions in relation to same.

Commissioner Maschek presented Order No. 07-001-2024, formulated by our Lawyer Ken Campbell, removing territory annexed by the City of New Braunfels, Texas from the

Territorial limits of Comal County Emergency Services District No. 6. The Order No. 07-001-2024 is signed July 16, 2024 by the President and Secretary of ESD No. 6. Copies of this order will be sent to the Comal County Appraisal Office, our lawyer Mr. Ken Campbell and the Comal Tax Assessor / Collector office. See Encl1: Comal Count Emergency Services District No. 6 Order No. 07-001-2024.

Agenda Item #13. Update, discussion and action, if necessary, on the RFQ for Program/Project Management Service for future construction at the Comal County ESD No 6 Waechter Sub-Station

Commissioner Solomon reported that the acquisition process to obtain Requests for Qualification for Program/Project Management Services is ongoing.

Agenda Item #14. Update and discussion on reports received from our Consulting Service Agreement Contract with HdL Companies.

Commissioner Solomon had nothing to report from HdL Companies.

Agenda Item #15. Set Regular Monthly Meeting date, time and location for next meeting of ESD No.6.

All commissioners agreed that the next regular meeting will be August 12, 2024 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

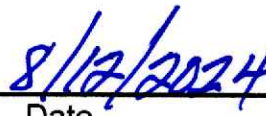
Agenda Item #16. Adjourn

Commissioner Coley adjourned the meeting at 7:13 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6



Signature



Date

Encl 1: Comal Count Emergency Services District No. 6 Order No. 07-001-2024.

COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 6

ORDER REMOVING TERRITORY ANNEXED BY THE CITY OF NEW BRAUNFELS, TEXAS FROM THE TERRITORIAL LIMITS OF COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 6

ORDER NO. 07-001-2024

WHEREAS, certain tracts, consisting of tracts of land contained in Exhibit "A", attached hereto and herein for all purposes (the "Annexed Property"), are currently within the territory of Comal County Emergency Services District No. 6 ("District"); and,

WHEREAS, the Annexed Property was annexed by the City of New Braunfels (the "City"), the City sent notice to the Secretary of the District of the annexation of the Annexed Property by the City in compliance with and pursuant to Section 775.022, Health & Safety Code and other applicable law, and the City is currently providing fire protection and emergency services to the Annexed Property; and,

WHEREAS, the District, pursuant to Section 775.022(a), Health & Safety Code and other applicable law, shall immediately change its records to show that the Annexed Property has been disannexed from the District and shall cease to provide further services to the residents of the Annexed Property; and,

WHEREAS, the Board of Emergency Services Commissioners of Comal County Emergency Services District No. 6 has determined that it currently has no bonded or other indebtedness requiring the City to compensate the District, or real or personal property used to provide emergency services in the territory disannexed requiring the City to purchase same from the District at fair market value under Section 775.022, Health & Safety Code:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 6:

SECTION 1.

The recitals set forth above are true and correct and are hereby declared findings of fact and conclusions of law by the Board of Emergency Services Commissioners.

SECTION 2.

That the President and other appropriate officers of the Board of Emergency Services Commissioners are hereby authorized to execute this Order and take any further actions necessary to effect the release and disannexation of the Annexed Property from the jurisdiction of the Comal County Emergency Services District No. 6 pursuant to Section 775.022, Health & Safety Code, and said Annexed Property is hereby released and disannexed by the District and becomes part of the City as set forth in the above-referenced section and other applicable law as of the date of annexation by the City of New Braunfels, Texas as of the date shown in Exhibit A, Annexed Properties.

SECTION 3.

A copy of this order shall be filed with the official records of Comal County Emergency Services District No. 6, forwarded to the Chief Appraiser of the Comal Central Appraisal District, the Comal County Tax Assessor-Collector, and other necessary individuals or entities, and said entities or individuals are hereby ordered to revise their respective records to reflect the release and disannexation of the Annexed Territory from the District and into the City as described in Exhibit "A," attached hereto and incorporated herein for all purposes.

SECTION 4.

The Board of Emergency Services Commissioners of the District hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

RESOLVED AND ISSUED this 16th day of July 2024.

COMAL COUNTY EMERGENCY
SERVICES DISTRICT NO. 6

By: Herb A Coley
Herb Coley, President

ATTEST:

Randy Maschek
Randy Maschek, Secretary

EXHIBIT A & B
ANNEXED PROPERTIES

See Attached:

Exhibit A

Exhibit B



May 10, 2024

Comal County Emergency Services District No. 6
23600 FM 3009
San Antonio, TX 78266

Reference: Annexation of 58.515 acres into the City Limits of New Braunfels

To Whom It May Concern:

This letter is to inform you that on April 8, 2024, the City Council of the City of New Braunfels **annexed** 58.515 acres of land on the west side of IH 35 and east of FM 482 between Krueger Canyon Road and Marigold Way, directly northwest of the Engel Road and IH 35 frontage road intersection, into the City Limits of New Braunfels. The City of New Braunfels Fire Department will be providing emergency services to the annexed property.

A copy of the signed annexation ordinance is included for your records.

Should you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Greene".

Matt Greene
Principal Planner
(830) 221-4053 | mgreene@newbraunfels.gov

Enclosure: Ordinance No. 2024-30

Exhibit A

ORDINANCE NO. 2024- 30

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS, A HOME RULE CITY, ANNEXING APPROXIMATELY 58 ACRES OF LAND ON THE WEST SIDE OF IH 35 AND EAST OF FM 482 BETWEEN KRUEGER CANYON ROAD AND MARIGOLD WAY, DIRECTLY NORTHWEST OF THE ENGEL ROAD AND IH 35 FRONTAGE ROAD INTERSECTION, ADJACENT TO THE EXISTING CITY LIMIT OWNED BY NEW BRAUNFELS UTILITIES, A PUBLIC UTILITY OWNED BY THE CITY OF NEW BRAUNFELS, AS AN AGENT OF THE CITY; GRANTING TO SAID TERRITORY AND TO ALL FUTURE INHABITANTS OF SAID TERRITORY ALL OF THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING FUTURE INHABITANTS BY ALL OF THE ACTS AND ORDINANCES OF THE CITY OF NEW BRAUNFELS; REPEALING ALL ORDINANCES IN CONFLICT; CONTAINING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, New Braunfels Utilities ("NBU"), a public utility owned by the City of New Braunfels (the "City"), owns, as agent for the City of New Braunfels, approximately 58 acres of land on the west side of IH 35 east of FM 482 between Krueger Canyon Road and Marigold Way, directly northwest of the Engel Road and H 35 frontage road intersection (the "Property"); and

WHEREAS, the City desires to annex the Property; and

WHEREAS, home rule cities have the full power of self-government and may take any action in the interest of the citizens' health, safety and welfare that is not contrary to the Texas and U.S. Constitutions or federal or state laws; and

WHEREAS, a home-rule municipality may, according to rules as may be provided by the charter of the municipality and not inconsistent with the requirements prescribed by Texas Local Government Code Chapter 43 (the "Code"), (1) fix the boundaries of the municipality; and (2) extend the boundaries of the municipality and annex area adjacent to the municipality; and

WHEREAS, Section 1.04 of the home rule charter of the City grants the City Council the power by ordinance to fix the boundaries of the City through annexation, in the manner, and subject to any restrictions or limitations, provided by the constitution and laws of the State of Texas; and

WHEREAS, the Code does not specifically restrict or limit a home rule city from annexing property it owns adjacent to the corporate city limits; and

WHEREAS, the Property is within the City's extraterritorial jurisdiction and is adjacent to the corporate limits of City; and

WHEREAS, the City Council hereby finds and determines that the annexation of the Property and the process undertaken in the adoption of this ordinance complies with the City's Code of Ordinances, home rule charter and State law; and

WHEREAS, the City has published notice and held public hearings on the annexation of the Property; now, therefore;

Exhibit A

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS,
TEXAS:**

SECTION 1

THAT the Property, shown and labeled on a survey as "Tract 1", which is attached as Exhibit "A" and described in Exhibit "B", is hereby annexed into the City, and that the boundary limits of the City are hereby extended to include said territory within the City limits and the same shall hereafter be included within the territorial limits of said City, and said land and the future inhabitants thereof shall hereafter be entitled to all rights and privileges of other citizens of the City and shall be bound by the acts and ordinances of said City.

SECTION 2

THAT the City secretary is hereby directed to file with the county clerk and other appropriate officials and agencies, as required by state and federal law and City annexation procedures, a certified copy of this ordinance.

SECTION 3

THIS ordinance will take effect upon the second and final reading of same and upon publication as required by law.

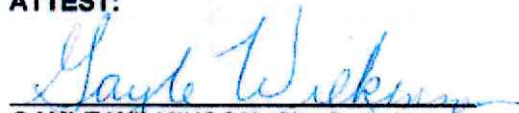
PASSED AND APPROVED: First reading this 25th day of March 2024.

PASSED AND APPROVED: Second reading this 8th day of April 2024.

CITY OF NEW BRAUNFELS


NEAL LINNARTZ, Mayor

ATTEST:


GAYLE WILKINSON, City Secretary

APPROVED AS TO FORM:


VALERIA M. ACEVEDO, City Attorney

Exhibit A

EXHIBIT "A"

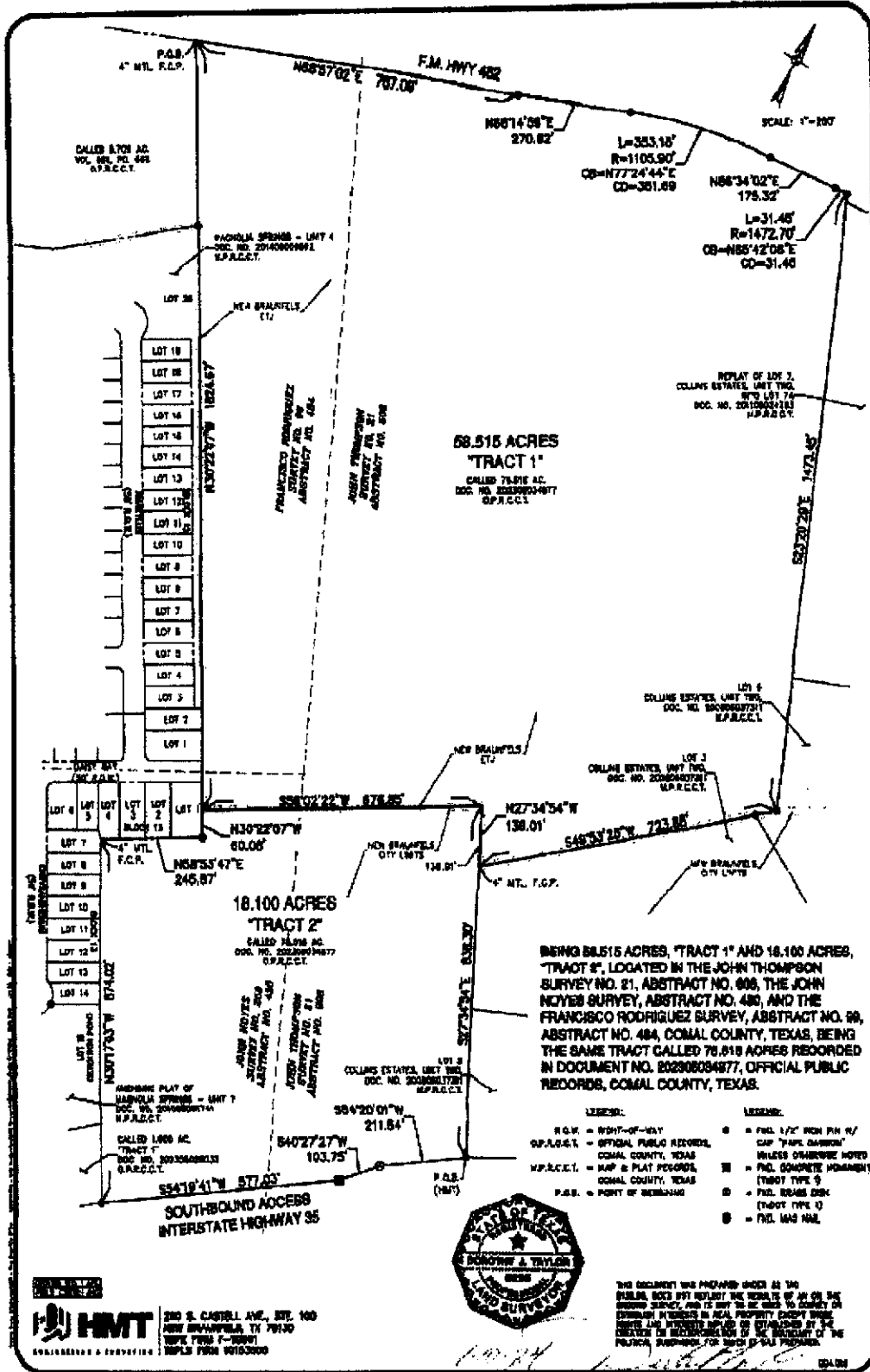


Exhibit A

EXHIBIT "B"



290 S. Castell Avenue, Ste. 100
New Braunfels, TX 78130
(830) 625-8555
T&PE-FIRM F-10961
T&PLS-FIRM 10153600

METES AND BOUNDS DESCRIPTION FOR A 58.515 ACRE TRACT OF LAND, "TRACT 1" EXHIBIT "A"

Being a 58.515 acre tract of land located in the John Thompson Survey No. 21, Abstract No. 608, the Francisco Rodriguez Survey No. 99, Abstract No. 484 and the John Noyes Survey No. 259, Abstract No. 430, Comal County, Texas, being a portion of a called 76.618 acre tract of land, recorded in Document No. 202306034877, Official Public Records, Comal County, Texas, said 58.515 acre tract of land being more particularly described as follows:

BEGINNING at a 4" metal fence corner post in the South right of way line of F.M. 482 for the North corner of a called 5.709 acre tract of land recorded in Volume 661, Page 668, Official Public Records, Comal County, Texas, same point being the Northwestern corner of said 76.618 acre tract of land, recorded in Document No. 202306034877, Official Public Records, Comal County, Texas;

THENCE continuing with the South right of way line of F.M. 482 and the North line of said 76.618 acre tract, the following five (5) calls:

1. N 68°57'02" E, a distance of 787.09 feet to a point for a corner;
2. N 68°14'59" E, a distance of 270.82 feet to a point for a corner, and the beginning of a curve;
3. Along the arc of a curve to the right, having a radius of 1105.90 feet, an arc length of 353.18 feet, and a chord bearing and distance of N 77°24'44" E, 351.69 feet to a point for a corner;
4. N 86°34'02" E, a distance of 175.32 feet to a point for a corner, and the beginning of a curve;
5. Along the arc of a curve to the left, having a radius of 1472.70 feet, an arc length of 31.45 feet, and a chord bearing and distance of N 85°42'08" E, 31.45 feet to a point for the North corner of said 76.618 acre tract, and the North corner of the herein described tract;

THENCE departing the South right of way line of F.M. 482, with the East lines of said 76.618 acre tract and the Southwest line of the replat of Lot 7, Collins Estates, Unit Two, into Lot 7A, recorded in Document No. 201106024283, Map and Plat Records, Comal County, Texas, continuing with the West lines of Lot 6 and the Northwest line of Lot 3, Collins Estates, Unit Two, recorded in Document No. 200806037311, Map and Plat Records, Comal County, Texas, the following two (2) calls:

1. S 23°20'29" E, a distance of 1473.45 feet to a point for a corner;
2. S 49°53'25" W, a distance of 723.88 feet to a point for the West corner of said Lot 3, same point being an East corner of said 76.618 acre tract, and a corner of the herein described tract;

THENCE departing the West corner of Lot 3 in the East line of said 76.618 acre tract, continuing over and across said 76.618 acre tract, the following two (2) calls:

1. N 27°34'54" W, a distance of 136.01 feet to a point for a corner;
2. S 59°02'22" W, a distance of 676.85 feet to a point in the East line of Lot 1, Block 13, Amending Plat of Magnolia Springs - Unit 7, recorded in Document No. 201506001741, Map and Plat Records, Comal County, Texas, same point lying in the West line of said 76.618 acre tract, for a corner of the herein described tract;



290 S. Castell Avenue, Ste. 100
 New Braunfels, TX 78130
 (830) 625-8555
 TBPE-FIRM F-10961
 TBPLS FIRM 10153600

THENCE with the West line of said 76.618 acre tract, the East line of said Amending Plat of Magnolia Springs – Unit 7, continuing with the East line of Magnolia Springs – Unit 4, recorded in Document No. 201406009692, Map and Plat Records, Comal County, Texas, and the East line of the aforementioned 5.709 acre tract, N 30°22'07" W, a distance of 1824.67 feet to the POINT OF BEGINNING, containing 58.515 acres of land in Comal County, Texas.

Bearings shown hereon are based on the Texas State Plane Coordinate System, South Central Zone (4204), NAD 83 (NA2011) Epoch 2010.00.

Written January 2, 2024.

Reference exhibit of said 58.515 acre tract of land prepared this same date.

THIS DOCUMENT WAS PREPARED UNDER 22 TAC §138.95, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED



Dorothy J. Taylor
 Registered Professional Land Surveyor No. 6295
 S:\Projects\004 - New Braunfels Utilities - NBU\004.016 - NBU Headquarters\M&D\58.515 AC. M&D_Tract 1.docx

1-2-24

