

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
January 13, 2025 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session January 13, 2015 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Maschek called the meeting to order at 6:00 P.M. Commissioners Brown and Smith were present. Commissioners Coley and Solomon were absent. BVFD Fire Chief Donald Zipp was present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Election of ESD No. 6 Officer positions for 2025

Commissioner Smith made a motion that the 2025 ESD No 6 Officer positions remain the same as they were at the end of December 2024. President: Herb Coley, Vice President: Jim Solomon, Treasurer: Kachina Smith, Assistant Treasurer: Walter Brown and Secretary: Randy Maschek. Commissioner Brown seconded the motion. The motion passed unanimously.

Agenda Item #4. Approval of the draft minutes of the December 9, 2024 regular meeting.

Motion to approve the draft minutes of the December 9, 2024 regular meeting as written was made by Commissioner Smith and seconded by Commissioner Brown. The motion passed unanimously.

Agenda Item #5. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each Commissioner. As of December 31, 2024, the cash balance in bank accounts was \$2,618,231.60. Motion to accept the treasurer's report was made by Commissioner Maschek and seconded by Commissioner Brown. The motion passed unanimously.

Agenda Item #6. Take action on outstanding bills owed by CC ESD No. 6 District.

Commissioner Smith reported that there was one bill for approval. CC ESD No. 6 was invoiced \$225.00 from Burns Anderson Jury & Brenner, L.L.P. for recommendations provided on the request of ESD No. 6 to review current VFIS insurance coverages. Commissioner Maschek made a motion that we pay our bill. Commissioner Brown seconded the motion and the motion passed unanimously.

Agenda Item #7. Take action on the Treasurer's recommended monthly movement of funds from the General Money Market to the two Reserve Accounts.

Motion to postpone the movement of monthly funds from the General Money Market to the two Reserve Accounts until our February monthly CC ESD No. 6 meeting was made by Commissioner Smith and seconded by Commission Maschek. The motion passed unanimously.

Agenda Item #8. Review, discuss, and possible action on VFIS Property & Casualty Summary of Coverages prepared for CC ESD No. 6. for 2025.

Commissioner Maschek reported that he was still awaiting a quote from the underwriters of VFIS on our policy limit increases that our lawyer recommended. Our 2025 VFIS insurance and bond invoices were approved for payment in December 2024 and paid.

Agenda Item #9. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the burn ban was lifted and there was nothing out of the ordinary to report. The tender truck was being assembled in Florida and expect delivery was February 2025. The firefighters are getting their life / health screenings scheduled. The 2012 Engine pumper blew a radiator hose and they were able to repair it in house but will have to turn the pumper in for repair of a leaky main pump gasket.

Agenda Item #10. Receive a report on the recent activities of the Schertz EMS.

No Schertz representative was present and Chief Zipp reported that BVFD had a Schertz EMS vehicle and crew in house for several days during the holiday season.

Agenda Item #11. Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present.

Agenda Item # 12. Review, discussion and possible action on the Master Planning Committee's recommendations for expansion to support ESD No. 6 consistent with anticipated growth and support requirement of the district.

Commissioner Solomon sent an email to the ESD 6 Board and stated that the Master Planning Committee plans to begin to identify and seek agreement for membership and if any Commissioners have suggested names, please send to Commissioner Smith or Commissioner Solomon. The goal is to assemble members by end of January 2025.

Agenda Item #13. Update, discussion and action, if necessary, on Program/ Project Management Services for future new construction at the ESD No 6 Waechter Sub-Station and future ESD No. 6 locations.

Commissioner Solomon sent an email stating that AGICM plans to resubmit their proposal with our changes by mid Jan 2025.

Agenda Item #14. Update, discussion and possible action on Chesmar homes donating land in their development for an ESD 6 Station.

Commissioner Coley reported by email that he had a phone conversation with representative Carson Trainer from Chesmar. Carson said that Chesmar is still interested in building a station on land in their development. Station requirements were not discussed. Chesmar funding of the station was not discussed. Carson said the Chesmar knows of the requirement for the building to be deeded to CC ESD No 6 if tax money is used to maintain it. He also said that Chesmar has completed the acquisition of the needed access and they discussed the fire station with NBISD. He said NBISD strongly supports a fire station "across the street" from the school. He said to let him know when we'd like to come out to view the property. I told him we'd be back in touch to schedule a date/time.

Agenda Item #15. Update and discussion on reports received from our Consulting Service Agreement Contract with HdL Companies and continuing the contract with HdL Companies.

Commissioner Solomon reported by email that HdL did not report any tax actions and further suggested that we determine ROI with this service and prepare for a decision to retain this service by April 2025. Commissioner Maschek stated that he knew of no ROI for this Contract over the last past 15 months.

Agenda Item #16. Set monthly meeting date, time and location for the next regular meeting of ESD No. 6.

All commissioners agreed that the next regular meeting will be February 17, 2025 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

Agenda Item #14. Adjourn.

Commissioner Maschek adjourned the meeting at 6:40 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6


Signature


Date