

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
April 21, 2025 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session April 21, 2025 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Solomon called the meeting to order at 6:00 P.M. Commissioners Brown, Maschek, and Smith were present. Commissioner Coley was absent. BVFD Fire Chief Donald Zipp, BVFD Board Member Skip Courter and Schertz Operations Officer Brandon Hill were present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Update and discussion on a presentation from Texas Class Investment Program to CC ESD No 6.

The Texas Class Investment Program briefer was not available and this agenda item is postponed until the May 12 regular CC ESD No. 6 meeting.

Agenda Item #4. Approval of the draft minutes of the March 10, 2025 regular meeting.

Motion to approve the draft minutes of the March 10, 2025 regular meeting as written was made by Commissioner Brown and seconded by Commissioner Smith. The motion passed unanimously.

Agenda Item #5. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each Commissioner. As of March 31, 2025, the cash balance in bank accounts was \$5,357,895.35. Motion to accept the treasurer's report was made by Commissioner Smith and seconded by Commissioner Brown. The motion passed unanimously.

Agenda Item #6. Take action on outstanding bills owed by CC ESD No. 6 District.

Commissioner Smith reported that there were two bills for approval and motioned that we pay these bills. Reimbursement to Commissioner Brown of \$360.52 for the SAFE-D conference and reimbursement to BVFD of \$11,090 for Handheld Portable Radios. Commissioner Solomon seconded the motion and the motion passed unanimously.

Agenda Item #7. Update on the CC ESD No. 6 Audit for 2024.

Commissioner Smith has been in contact with our audit agency and the audit is currently in for review and will be ready by our regular May 12 ESD meeting.

Agenda Item #8. Review, discussion and possible action on the use of Government Capital to fund the CC ESD No.6 inbound water tanker for BVFD.

The Board discussed possibly funding the water tanker and other equipment items that may be procured this budget year through Government Capital. Commissioner Solomon will reach out to Kevin Lerner the VP of Government Capital, who briefed us at our March ESD meeting, to present us with a few alternatives for funding our new equipment items.

Agenda Item #9. Receive a report on the recent activities of the Schertz EMS and receive a presentation on the necessity for an amendment to the current 5-year Emergency Medical Services Interlocal Agreement between the City of Schertz (Schertz EMS Department) and CC ESD No. 6 for calendar years 2026, 2027 and 2028.

Schertz EMS Director was not available to brief us on necessity for an amendment to the current 5-year Emergency Medical Services Interlocal Agreement between the City of Schertz (Schertz EMS Department) and CC ESD No. 6 for calendar years 2026, 2027 and 2028. This briefing is postponed until a future ESD regular monthly meeting. Schertz Operations Officer Brandon Hill briefed that Schertz has just hire eight new Paramedics. Going to 12-hour shifts has increased personnel requirements. Schertz call volume continues to increase.

Agenda Item #10. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the Department is fully staffed. All ladders we inspected and past testing. Hose testing will be conducted at the main station this month. BVFD and Universal City may be moving forward to purchase the Breathing Apparatuses. Final pricing is still in the works. The water tender truck is due in the first week of May. The department needs to replace a three-quarter ton 2006 pickup and they are looking at a 1-ton truck at a cost of about \$75000. This pickup will be added to the May agenda for discussion and possible action.

Agenda Item #11. Receive a Bracken Volunteer Fire Department Board update.

BVFD Board member Skip Courter had nothing to report to the ESD.

Agenda Item #12. Review, discuss, and possible action on VFIS Property & Casualty Summary of Coverages prepared for CC ESD No. 6. for 2025.

Nothing to report from VFIS. Commissioner Maschek will contact them one more time and report back to the Board.

Agenda Item # 13. Review, discussion and possible action on the Master Planning Committee's recommendations for expansion to support ESD No. 6 consistent with anticipated growth and support requirement of the district.

Commissioner Solomon reported that they have formed a Master Planning Committee consisting 5 personnel. Two ESD No 6 Commissions, a BVFD Board Member, a realtor, and citizen at large. They have met twice. The initial planning meeting went well and the second planning meeting was an onsite visit at the BVFD Central Station and the Waechter Substation to assess needs. The next meeting is in May and the date is TBD. The Master Planning Committee is anticipating a wrap up of their assessment in the June timeframe.

Agenda Item #14. Update, discussion and possible action on Chesmar homes donating land in their development for an ESD 6 Station.

Commissioner Solomon reported that on 2 May 2025 there will be an on-site visit of the Chesmar Homes development proposed location for a CC ESD No.6 Fire Station. Comal County Commissioner Haag, CC ESD No. 6 Commissioners Solomon and Smith and Chief Zipp will be attending.

Agenda Item #15. Update and discussion on reports received from our Consulting Service Agreement Contract with HdL Companies and continuing the contract with HdL Companies.

After a short Board discussion, Commissioner Maschek made a motion to terminate the HdL Companies Consulting Service Agreement at the end of the second-year agreement on September 30, 2025. Commissioner Smith seconded the agreement. The motion passed unanimously.

Agenda Item #16. Set monthly meeting date, time and location for the next regular meeting of ESD No. 6.

All commissioners agreed that the next regular meeting will be May 12, 2025 at 7:30 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX. 78266

Agenda Item #17. Adjourn.

Commissioner Solomon adjourned the meeting at 6:45 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6



Signature



Date