

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
February 17, 2025 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session February 17, 2025 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 7:00 P.M. Commissioners Brown, Maschek, Solomon and Smith were present. BVFD Fire Chief Donald Zipp and BVFD Board member Skip Courter were present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the draft minutes of the January 13, 2025 regular meeting.

Motion to approve the draft minutes of the January 13, 2025 regular meeting as written was made by Commissioner Brown and seconded by Commissioner Smith. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each Commissioner. As of January 31, 2025, the cash balance in bank accounts was \$3,753,067.27. Motion to accept the treasurer's report was made by Commissioner Smith and seconded by Commissioner Brown. The motion passed unanimously.

Agenda Item #5. Take action on outstanding bills owed by CC ESD No. 6 District.

Commissioner Smith reported that there were two bills for approval from Commissioners that attended the SAFE-D conference. Commissioner Solomon requested reimbursement of \$339.40 and Commissioner Maschek requested reimbursement of \$705.38. Supporting documents were attached. Commissioner Smith made a motion that we pay our bills and Commissioner Brown seconded the motion. The motion passed unanimously.

Agenda Item #6. Take action on the Treasurer's recommended monthly movement of funds from the General Money Market to the two Reserve Accounts.

The Board discussed annual movement of monies from the General Money Market account to fund the Two Reserve Accounts. Commissioner Smith made a motion that the movement of monies from the General Money Market account to fund the Two Reserve Accounts occur annually by the ESD No. 6 regular February meeting. Commissioner Maschek seconded the motion. The motion passed unanimously.

Agenda Item #7. Review, discuss, and possible action on VFIS Property & Casualty Summary of Coverages prepared for CC ESD No. 6. for 2025.

The Board postponed any action on VFIS Property & Casualty Summary of Coverages prepared for CC ESD No. 6 for 2025 until Commissioner Smith talks with our VFIS representative.

Agenda Item #8. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that there was a new gated subdivision developing off Schoenthal Road. Chief was requested to come to a meeting to discuss water supply for the new subdivision. Texas Water Company (that has purchased several of the local water companies) is hosting a meeting. Chief Zipp will attend to discuss water supply to various communities within our ESD. Chief also reported that the new water tender should be delivered around the 30th of March. The department will also go through a State Fire compliance inspection in mid- February. BVFD, Universal City, Converse and Schertz are meeting with the Breathing Apparatus Representative to purchase new Breathing apparatuses in bulk to get the best price and each department will be invoiced separately. Chief would like to see a Comal County Fire and EMS purchasing coop. Currently, one BVFD pumper is in maintenance.

Agenda Item #9. Receive a report on the recent activities of the Schertz EMS.

No Schertz representative was present and Chief Zipp reported that BVFD had a Schertz EMS vehicle and crew in house for several days and everything has been running smoothly. There will be a meeting with Department Heads to discuss the future EMS's provided by Schertz.

Agenda Item #10. Receive a Bracken Volunteer Fire Department Board update.

BVFD representative Skip Courter reported that the Board is running smoothly and they appreciate all the ESD Board does for BVFD.

Agenda Item # 11. Review, discussion and possible action on the Master Planning Committee's recommendations for expansion to support ESD No. 6 consistent with anticipated growth and support requirement of the district.

Commissioner Solomon reported that the Master Planning Committee is moving forward recruiting folks and also looking for a real estate agent in our area to be on the committee.

Agenda Item #12. Update, discussion and action, if necessary, on Program/ Project Management Services for future new construction at the ESD No 6 Waechter Sub-Station and future ESD No. 6 locations.

Commissioner Solomon reported that AG/CM reworked their proposal based on the changes we requested at the ESD No 6 Waechter Sub-Station and the price per square foot was brought down from an estimate of \$600 / sq ft to an estimate of \$520 / sq ft. ESD No 6 needs

to have the Master Planning Committee review our station requirements for the district. AG/CM is waiting on our ESD 6 decision.

Agenda Item #13. Update, discussion and possible action on Chesmar Homes donating land in their development for an ESD 6 Station.

Commissioner Coley reported that nothing has changed and Chesmar understands ESD 6 requirements to have title of the proposed station. NBISD is on board with having a station across from their school. Commission Solomon asked that Chesmar Homes provide a timeline and he also would like to know what our County Commissioner knows about the development.

Agenda Item #14. Update and discussion on ROI and reports received from our Consulting Service Agreement Contract with HdL Companies.

Commissioner Solomon will contact our ESD 6 representative at HdL Companies and discuss our ROI with the contract over the past 18 months.

Agenda Item #15. Report on ESD No. 6 annual brief to the Comal County Commissioners Court.

Commissioner Coley reported the annual brief to the Comal County Commissioners Court went very well. Chief noted that the other ESD's only reported the current one year. Also, we have a two-tier response and our EMS transport times need to note that BVFD is on site providing EMT care before Schertz arrives to provide enhanced care and transport.

Agenda Item #16. Report, discuss and possibly take action on proceedings and interactions from the 2025 SAFE-D conference.

Noted was an Agenda Item #16 change of the year to 2025 for the SAFE-D Conference. Commissioner Solomon reported that there were two groups that he felt would be of value to ESD No. 6. The first is Government Capital that serves like a project manager for funding for government organizations. Commissioner Solomon would like to invite them to a meeting and have them explain to the 'ESD Board their services provided for funding for our large and possibly multiple expenditures in the future. Commissioner Coley asked that Commissioner Solomon invite them to a meeting. The Second group was Texas Class that is like TexPool and Commissioner Solomon suggested that our Treasury team contact Texas Class to explore their investing for government organizations.

Agenda Item #17. Set monthly meeting date, time and location for the next regular meeting of ESD No. 6.

All commissioners agreed that the next regular meeting will be March 10, 2025 at 6:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

Agenda Item #18. Adjourn.

Commissioner Coley adjourned the meeting at 7:07 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6

Randall P. Maschek

3/10/2025

Signature

Date