

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
June 5, 2025 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session June 5, 2025 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 7:00 P.M. Commissioners Brown, Maschek, Solomon and Smith were present. Schertz EMS Director Jason Mabbitt was present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Receive a briefing on the Amendment to Schertz EMS Interlocal Agreement and Proposed Increase with ESD No. 6.

Schertz EMS Director Jason Mabbitt provided a detailed read ahead packet explaining the reason to amend the 5-year Schertz EMS Interlocal Agreement for CY 26, 27 & 28. He presented an executive brief to the Board and answered all Board member questions. Bottom line was that Schertz EMS was operating in the red and it was necessary to raise the annual fees for the City of Schertz and the other nine government entities they support. Two options for payment of the increase were presented based on the calendar year for ESD No. 6 operations.

Agenda Item #4. Review, discussion and approval of one of the two options for the Amendment to the Schertz EMS interlocal Agreement proposed increase.

The Board discussed the two options presented for payment of the proposed Schertz EMS Interlocal Agreement. Commissioner Solomon made a motion to pay the 35% CY 26 increase followed by a 5% for each of the two remaining CYs of 27 and 28. Commissioner Smith seconded the motion. The motion passed unanimously.

Agenda Item #5. Approval of the draft minutes of the May 12, 2025 regular meeting.

Motion to approve the draft minutes of the May 12, 2025 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Brown. The motion passed unanimously. Encl 1: Amendment Number 1 to the Interlocal Agreement Between Comal County ESD No. 6 and the City of Schertz, Texas, for Emergency Medical Services.

Agenda Item #6. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each Commissioner. As of May 31, 2025, the cash balance in bank accounts was \$4,891,113.56. Motion to accept the treasurer's report was made by Commissioner Smith and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #7. Take action on outstanding bills owed by CC ESD No. 6 District.

Commissioner Smith reported that there were three bills to be paid. TBS website invoice of \$271.25; Motorola Radio invoice reimbursement to BVFD for \$23,176.65 and the Siddons-Martin Emergency Group, LLC invoice for \$546,265.77 for the Pierce International Tanker. Commissioner Smith will pay the Tanker invoice by ACH payment. The three 3rd Quarter 2025 Contract fees for BVFD (\$594,412.50), Schertz EMS (\$41,133.60) and ESD 3 ILA (\$76,662.75) are due in July. Commissioner Solomon made a motion to pay the bills. Commissioner Brown seconded the motion. The motion passed unanimously.

Agenda Item #8. Review, discussion and approval of the ESD No. 6 Annual Investment Policy and discussion of the quarterly reports in accordance with the Public Funds Investment Act.

Commissioner Smith presented the Comal County ESD No 6 Investment Policy to the Commissioners. Commissioner Maschek made a motion to approve the Comal County ESD No 6 Investment Policy, Order 06-05-2025-01. The motion was seconded by Commissioner Coley. The motion passed unanimously.

Commissioner Smith presented a sample quarterly investment report that is due at the end of June 2025.

Commissioner Coley also made a motion to appoint Commissioner Smith as the Investment Officer and Commissioner Brown as the Assistant Investment Officer in accordance with the Investment Policy. Commissioner Maschek seconded the motion and the motion passed unanimously.

Agenda Item #9. Receive a report on recent activities of the Bracken Volunteer Fire Department.

No BVFD representative was present.

Agenda Item #10. Review, discussion and possible action on the use of Government Capital to fund the CC ESD No.6 Water Tender Truck and the 20 new Breathing Apparatuses for use by BVFD.

Commissioner Solomon presented an information briefing on Considerations, COA's & Recommendations for Entering into Debt. No action was taken.

Agenda Item #11. Receive a Bracken Volunteer Fire Department Board update.

No BVFD Board member was present.

Agenda Item # 12. Review, discussion and possible action on the Master Planning Committee's recommendations for expansion to support ESD No. 6 consistent with anticipated growth and support requirement of the district.

Commissioner Solomon reported that the Master Planning Committee will have a report to discuss at our next ESD Board meeting in July 2025.

Agenda Item #13. Update, discussion and possible action on the Chesmar homes Purslong development donating land and building a station to be deeded free and clear to ESD No. 6.

Commissioner Coley informed the Board that Mr. Trainer the representative of Chesmar Homes has informed us that NBISD will donate the land for a station and deed it to ESD No 6 and Chesmar will build a station for ESD No. 6 and deed it to ESD No. 6. Commissioner Coley informed Mr. Trainer that all of this needs to be put into an official document and reviewed by Chesmar and our ESD No 6 lawyer and signed before ESD No. 6 can plan or expend any ESD No. 6 funds to outfit a future station.

Agenda Item #14. Set monthly meeting date, time and location for the next regular meeting of ESD No. 6.

All commissioners agreed that the next regular meeting will be July 7, 2025 at 7:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

Agenda Item #15. Adjourn.

Commissioner Coley adjourned the meeting at 7:56 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6



Signature



Date

Encl 1: Amendment Number 1 to the Interlocal Agreement Between Comal County ESD No. 6 and the City of Schertz, Texas, for Emergency Medical Services.

STATE OF TEXAS	§	AMENDMENT NUMBER 1 TO THE
	§	INTERLOCAL AGREEMENT BETWEEN
COUNTY OF GUADALUPE	§	THE COMAL COUNTY ESD No.6 AND
		THE CITY OF SCHERTZ, TEXAS, FOR
		EMERGENCY MEDICAL SERVICES

This Amendment No. 1 (the "Amendment") is made and entered into as of the 5th day of June 2025, by and between the City of Schertz, a political subdivision of the State of Texas (hereinafter referred to as "City"), and the Comal County ESD No.6, a political subdivision of the State of Texas (hereafter referred to as "Contracting Jurisdiction").

WHEREAS, the City and Contracting Jurisdiction have entered into an Interlocal Agreement effective as of October 1, 2023 (the "Agreement") for the City to provide emergency medical services to Contracting Jurisdiction; and

WHEREAS, the City and the Contracting Jurisdiction have determined that the provision of certain emergency medical services is a public purpose and within their statutory powers of government;

NOW, THEREFORE, the City and Contracting Jurisdiction agree to amend the Agreement as follows:

Section 3 of the Agreement is replaced and superseded by the following new Section 3

3. Consideration

- a) In consideration of the City's provision of the Emergency Medical Services during the Initial Term and each Renewal Term, the Contracting Jurisdiction agrees to pay the City in four equal installments on the first day of each quarter of the Contracting Jurisdiction's calendar year as outlined below.

Calendar Year 2026 – \$220,353.90

Calendar Year 2027 – \$231,371.59

Calendar Year 2028 – \$242,940.17

- b) Any party paying for the performance of governmental functions or services must make such payments from current revenues available to the paying party.
- c) The Contracting Jurisdiction agrees that, in addition to the fee payable by the Contracting Jurisdiction to the City pursuant to Section 3(a), patients shall be billed by the City for all services rendered to them by the Department. The Contracting Jurisdiction agrees to assist the City in developing information to permit the City to collect such charges. In no event shall the City or the Contracting Jurisdiction be responsible for payment of such patient charges.

All other requirements, terms, and conditions in the Agreement that are not hereby amended are to remain in full force and effect.

IN WITNESS WHEREOF, the PARTIES hereto, acting under the authority of their respective governing bodies, have caused this amendment to be duly executed as of this 5th day of June 2025.

CITY OF SCHERTZ:

COMAL COUNTY ESD No.6:

By: _____

By: _____

Name: Steve Williams

Name: _____

Title: City Manager

Title: _____