

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6
August 11, 2025 MINUTES

The Comal County Emergency Services District No. 6 Commissioners met in regular session August 11, 2025 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

Agenda Item #1. Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 7:00 P.M. Commissioners Brown, Maschek, Smith and Solomon were present. BVFD Board member Skip Courter, BVFD Fire Chief Donald Zipp and Schertz EMS Operations Officer Brandon Hill were present.

Agenda Item #2. Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

Agenda Item #3. Approval of the draft minutes of the July 7, 2025 regular meeting.

Motion to approve the draft minutes of the July 7 2025 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Brown. The motion passed unanimously.

Agenda Item #4. Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each Commissioner. As of July 31, 2025, the cash balance in bank accounts was \$4,288,409.56. Commissioner Smith also informed the Board that she would like to close First United Accounts for the Operational Reserve (#7569) and the Facilities and Equipment Reserve (#7399). The TexPool accounts (TP#0003 Operational and TP#0001) will be used for the two reserve accounts. Motion to approve the treasurer's report and the closing of the two First United accounts was made by Commissioner Brown and seconded by Commissioner Solomon. The motion passed unanimously.

Agenda Item #5. Take action on outstanding bills owed by CC ESD No. 6 District.

Commissioner Smith reported that there was one reimbursement to BVFD for \$675.00 for outfitting the new pickup truck. Motion to pay the reimbursement was made by Commissioner Coley and seconded by Commissioner The motion passed unanimously.

Agenda Item #6. Update, discussion and possible action on the future construction at the Comal County ESD No 6 Waechter Sub-Station.

Commissioner Solomon provide an Option 2 with some initial requirements for the Waechter Substation Operations and Crew quarters replacement. He also recommended that Chief Zipp and Commissioner Smith try to finalize the requirements with a conceptual design for the Operational Area, Crew Quarters along with the renovation of the Concrete slab building for an

Exercise room, Storage room and Wash/Decontamination room at the Waechter Sub-Station. Once a draft design is complete the Board can review/approve and engage our Project Manager AG/CM to scope and cost out the design and build. Commissioner Coley moved to endorsed the recommendation of Commissioner Solomon and Commissioner Maschek seconded the move. The move was unanimously endorsed.

Agenda Item #7. Receive a report on the recent activities of the Schertz EMS.

Schertz Operations Officer, Brandon Hill reported that Schertz EMS Director (Jason Mabbitt) is still briefing the cities and their counsels on the necessity for Schertz EMS contract increases. Schertz EMS is fully staffed and call volume has continued to remain high..

Agenda Item #8. Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that mask fitting for the new SCBA's with the firefighters has been completed. The department has been busy with maintenance of equipment and trucks. Evacuation by helicopter training is schedule later this month. July was a very busy month.

Agenda Item #9. Receive a Bracken Volunteer Fire Department Board update.

BVFD Board member Skip Courter had nothing to report from the BVFD Board.

Agenda Item # 10. Review discussion and possible action on adopting the CC ESD No. 6 revised draft-budget for 2026 for 2026 presented by ESD No. 6 Treasurer.

Commissioner Smith presented a revised draft budget for CY 2026 for CC ESD No. 6. The Board reviewed and discussed the revised draft-budget for 2026 presented by ESD No. 6 Treasurer. Commissioner Solomon made a motion to approve our ESD No. 6 Budget for 2026 of \$4,475,551.00 plus a substation build cost of 2,500,000.00 totaling \$6,975,551.00. Commissioner Maschek seconded the motion. The motion passed unanimously.

Agenda Item #11. Review, discussion and action on setting the proposed 2025 Ad Valorem Tax Rate.

Commissioner Coley made a motion that we Propose a Comal County ESD No. 6 Tax Rate of 0.089273 with a M&O Rate 0.089273 and an I&S Rate 0.000000 for 2025 Ad Valorem Tax Rate. Commissioner Smith seconded the motion. The Record Vote: Commissioners Coley, Solomon, Maschek, Smith and Brown all voted (For) the Proposal. The motion passed unanimously.

Encl 1: (Record Vote August 11, 2025)

Agenda Item #12. Discussion and action on setting the date, time and location to hold a public hearing on the proposed 2025 Ad Valorem Tax Rate for CC ESD No 6.

The ESD Board will hold a Public Hearing on the 2025 Ad Valorem Tax Rate at a Meeting on September 8, 2025 at 7:00 PM at the Bracken Volunteer Fire Department Central Station at 23600 FM 3009, San Antonio, Texas 78266. ESD No. 6 will adopt the 2025 Ad Valorem Tax

Rate at the Regular ESD No.6 Board meeting on September 8 following the adjournment of the Public Hearing on September 8, 2025.

Agenda Item #13 Review, discussion and possible action on selecting a date and publishing a Notice of Public Hearing on Tax Increase (Form 80-856) in the Herald Zeitung Newspaper.

The Board discussed the date for publication of a Notice of Public Hearing on Tax Increase (Form 80-856) in the Herald Zeitung Newspaper. Commissioner Maschek made a motion that the Notice of Public Hearing on Tax Increase (Form 80-856) be published in the Herald Zeitung Newspaper on Wednesday, September 3, 2025. Commissioner Smith seconded he motion and the motion passed unanimously.

Agenda Item #14. Update, discussion and possible action on the Chesmar Homes Purslong development donating land and building a station to be deeded free and clear to ESD No. 6.

No response on emails sent to the Chesmar Home's Purslong point of contact (Mr.Trainer).

Agenda Item #15. Set monthly meeting date, time and location for the next regular meeting of ESD No. 6.

All commissioners agreed that the next regular meeting will be on September 8, 2025 following the adjournment of the Notice of Public Hearing on Tax Increase at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266.

Agenda Item #16. Adjourn.

Commissioner Coley adjourned the meeting at 7:34 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6





Signature

Date

Encl 1: (Record Vote August 11, 2025)



TRUTH-IN-TAXATION

Jurisdiction Comal County Emergency Services District No. 6

Type the full legal name of your jurisdiction

Proposed Tax Rate 0.089273 | M&O Rate 0.089273 | I&S Rate 0.000000

RECORD VOTE – Quorum Voting Members Date of Meeting

i) <input checked="" type="checkbox"/> FOR the proposal <input type="checkbox"/> AGAINST the proposal <u>Herbert A. Coley</u> Voting Member	<input type="checkbox"/> PRESENT and not voting <input type="checkbox"/> ABSENT <u>President</u> Title
ii) <input checked="" type="checkbox"/> FOR the proposal <input type="checkbox"/> AGAINST the proposal <u>Jim Solomon</u> Voting Member	<input type="checkbox"/> PRESENT and not voting <input type="checkbox"/> ABSENT <u>Vice-President</u> Title
iii) <input checked="" type="checkbox"/> FOR the proposal <input type="checkbox"/> AGAINST the proposal <u>Randall P. Maschek</u> Voting Member	<input type="checkbox"/> PRESENT and not voting <input type="checkbox"/> ABSENT <u>Secretary</u> Title
iv) <input checked="" type="checkbox"/> FOR the proposal <input type="checkbox"/> AGAINST the proposal <u>Kachina B. (Kay) Smith</u> Voting Member	<input type="checkbox"/> PRESENT and not voting <input type="checkbox"/> ABSENT <u>Treasurer</u> Title
v) <input checked="" type="checkbox"/> FOR the proposal <input type="checkbox"/> AGAINST the proposal <u>Walter C. Brown</u> Voting Member	<input type="checkbox"/> PRESENT and not voting <input type="checkbox"/> ABSENT <u>Assistant Treasurer</u> Title
vi) <input type="checkbox"/> FOR the proposal <input type="checkbox"/> AGAINST the proposal Voting Member	<input type="checkbox"/> PRESENT and not voting <input type="checkbox"/> ABSENT Title

Encl: (Records Vote August 11, 2025)