

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**October 6, 2025 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session October 6, 2025 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum and pledges to the flags.

Commissioner Solomon called the meeting to order at 7:00 P.M. Commissioners Brown, Maschek and Smith were present. Commissioner Coley was absent. BVFD Fire Chief Donald Zipp and Schertz EMS Operations Officer Brandon Hill were present.

**Agenda Item #2.** Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

**Agenda Item #3.** Approval of the draft minutes of the September 8, 2025 Notice of Public Hearing on Proposed 2025 Ad Valorem Tax Rate for CC ESD No. 6.

Motion to approve the draft minutes of the September 8, 2025 Notice of Public Hearing on Proposed 2025 Ad Valorem Tax Rate for CC ESD No. 6. as written was made by Commissioner Solomon and seconded by Commissioner Maschek. The motion passed unanimously.

**Agenda Item #4.** Approval of the draft minutes of the September 8, 2025 regular meeting.

Motion to approve the draft minutes of the September 8, 2025 regular meeting as written was made by Commissioner Smith and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #5.** Receive and take action on the Treasurer's report and the ESD No. 6 Investment Policy 3<sup>rd</sup> quarter TexPool investment summary report.

Commissioner Smith provided a copy of the treasurer's report to each Commissioner. She also noted that the Agenda Item #5 should leave TexPool out because this is the "3<sup>rd</sup> quarter investment summary report for CC ESD No. 6. As of September 30, 2025 the cash balance in bank accounts was \$4,504,399.25. Commissioner Smith also provided a 3<sup>rd</sup> quarter Investment Summary Report to the Board. Motion to accept the treasurer's report and 3<sup>rd</sup> quarter Investment summary report was made by Commissioner Maschek and seconded by Commissioner Brown. The motion passed unanimously.

**Agenda Item #6.** Take action on outstanding bills owed by CC ESD No. 6 District.

Commissioner Smith reported that there were no bills to report. A check for \$100.00 dollars will be sent to the Honorable Bobbie Koepp, Comal County Clerk for ESD No. 6 Account No: 143 that is used for agenda posting fees at the Comal County Court House.

**Agenda Item #7.** Review, discuss, ad possible action on engaging Armstrong, Vaughan & Associates, P.C. to conduct our required Comal County ESD No. 6 audit for 2025.

Commissioner Maschek made a motion to approve Armstrong, Vaughan & Associates, P.C. to conduct our required Comal County ESD No. 6 audit for 2025. Commissioner Smith seconded the motion. The motion passed unanimously.

**Agenda Item #8.** Receive a report on the recent activities of the Schertz EMS.

Schertz EMS representative Brandon Hill reported that Schertz EMS has been busy as usual. Brandon thanked Chief Zipp for the use of the Waechter Station as a staging area for the Schertz EMS in support of a bike race with 1200 riders this past Saturday and Sunday. Mr. Hill also informed us that this would be his last meeting since he is departing Schertz EMS for a position in Hayes County ESD No. 9.

**Agenda Item #9.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that the department is finishing up fire prevention with the local schools and day care centers. Seal coating at both stations should be completed within the next week. Dates have been scheduled for the annual bunker gear and mask cleanings and inspections.

**Agenda Item #10.** Receive a Bracken Volunteer Fire Department Board update.

Chief reported that the BVFD annual Board meeting and elections will occur on Tuesday, October 14, 2025. The annual news letter is being prepared for distribution in the next few weeks.

**Agenda Item # 11.** Review, discuss, and possible action on VFIS Property & Casualty Summary of Coverages prepared for CC ESD No. 6. for 2025.

The Board discussed increasing the Public Employee Dishonesty coverage to \$250,000 and the Computer Fraud to \$50,000. Those two increases would have increased our annual policy by about \$183.00. Commissioner Smith made a motion to increase our VFIS coverage for Public Employee Dishonesty coverage to \$250,000 and the Computer Fraud to \$50,000 for our 2026 VFIS renewal. Commissioner Brown seconded the motion and the motion passed unanimously.

**Agenda Item #12.** Update, discussion and possible action on the Chesmar Homes Purslong development donating land and building a station to be deeded free and clear to ESD No. 6.

No update available at the present time.

**Agenda Item #13.** Update, discussion and possible action on the future construction at the Comal County ESD No. 6 Waechter Sub-Station.

Commissioner Solomon made a motion that ESD No. 6 Waechter action team move forward and meet with our Program Manager AG/CM to develop our next steps. Commissioner Maschek seconded the motion. The motion passed unanimously.

**Agenda Item #14.** Set monthly meeting date, time and location for the next regular meeting of ESD No. 6.

All commissioners agreed that the next regular meeting will be November 10, 2025 at 10:00 A.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

**Agenda Item #15.** Adjourn.

Commissioner Solomon adjourned the meeting at 7:22 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6



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Signature

Date