

**COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 6**  
**September 8, 2025 MINUTES**

The Comal County Emergency Services District No. 6 Commissioners met in regular session September 8, 2025 at the Bracken Volunteer Fire Department (BVFD) Central Station located at 23600 FM 3009, San Antonio, Texas 78266.

**Agenda Item #1.** Call to order and establish quorum and pledges to the flags.

Commissioner Coley called the meeting to order at 7:10 P.M. Commissioners Brown, Maschek, Smith and Solomon were present. BVFD Chief Donald Zipp, BVFD Board member Skip Courter and Schertz EMS Director Jason Mabbitt were present. Pledges to the flags was done at the Public Hearing prior to this regular meeting.

**Agenda Item #2.** Receive Public Comment on topics not posted on the meeting agenda. 3-minute limit per citizen.

No public comment.

**Agenda Item #3.** Approval of the draft minutes of the August 11, 2025 regular meeting.

Motion to approve the draft minutes of the August 11, 2025 regular meeting as written was made by Commissioner Solomon and seconded by Commissioner Brown. The motion passed unanimously.

**Agenda Item #4.** Receive and take action on the Treasurer's report.

Commissioner Smith provided a copy of the treasurer's report to each Commissioner. As of August 31, 2025, the cash balance in bank and Texas Pool accounts was \$4,389,694.53. Motion to accept the treasurer's report was made by Commissioner Coley and seconded by Commissioner Solomon. The motion passed unanimously.

**Agenda Item #5.** Take action on outstanding bills owed by CC ESD No. 6 District.

Commissioner Smith reported that there was an invoice of \$811.18 from the Herald Zeitung for the CC ESD No. 6 Notice of Public Hearing publishing and an invoice of \$2500.00 from Binkley Barfield DCCM for updating the CC ESD No. 6 Shapefile. There were also the three 4th Quarter 2025 Contract fees for BVFD (\$594,412.50), Schertz EMS (\$41,133.60) and ESD 3 ILA (\$76,662.75) that are due the first part of October 2025. Commissioner Maschek made a motion to pay the two bills and the three quarterly contracts. Commissioner Smith seconded the motion. The motion passed unanimously.

**Agenda Item #6.** Review discussion and possible action on amending the CC ESD No. 6 budget for 2026 adopted on August 11, 2025 due to late notice of ESD 3 ILA price increase for ESD No. 6.

The Board discussed amending the 2026 adopted Budget for Comal County ESD No. 6 dated August 11, 2025 due to the late notice of the ESD 3 ILA price increase for ESD No. 6.

Commissioner Smith made a motion to amend the adopted ESD 6 budget by changing the ESD 3 cost from \$310,000.00 to \$329,871.00 and reducing the Facilities and Reserve Funding from \$1,102,352.10 to \$1,082,481.10 while still maintaining the same budgeted amount of \$4,475,551.00 for the ESD No. 6 2026 budget. Commissioner Maschek seconded the motion. The motion passed unanimously. CC ESD No. 6 Adopted Budget 11 August 2025 and Amended Budget 8 September 2025

**Agenda Item #7.** Discussion and record Vote on the adoption of the 2025 Ad Valorem Tax Rate of for Comal County Emergency Services District No. 6.

Commissioner Maschek made the following motion on the 2025 Ad Valorem Tax Rate: I move the property tax rate be increased by the adoption of a tax rate of \$0.089273 per \$100 valuation, which is effectively a 3.62 percent increase in the tax rate. Commissioner Solomon seconded the motion and all Commissioners, (Coley, Brown, Maschek, Solomon and Smith) verbally voted yes unanimously approving the tax rate.

Commissioner Coley signed ESD No 6 ORDER NO. 09-08-2025-01 on the 8th day of September 2025. This order adopted an ad valorem tax rate for the 2025 tax year of \$0.089273 per \$100.00 valuation of the appraised property within the boundaries of the District. See the attached Encl 2: ESD No 6 ORDER NO. 09-08-2025-01.

**Agenda Item #8.** Receive a report on the recent activities of the Schertz EMS.

Schertz EMS Director, Jason Mabbitt, reported that he had finished presenting the increase in EMS agreement / contract costs for the new budget year to all the county and city councils that Schertz EMS supports. Schertz EMS is fully staffed.

**Agenda Item #9.** Receive a report on recent activities of the Bracken Volunteer Fire Department.

Chief Zipp reported that all the lighting in the bays and outside have been replaced with LEDs. The new SCBAs are working out well and have been used on a few calls. Six entities have booked on-site fire prevention awareness that starts in late September and the first two weeks of October. Basic first aid, CPR and AED awareness overview presentations are scheduled at the Lutheran Church. Maintenance is ongoing and some electrical problems on a brush truck are being addressed.

**Agenda Item #10.** Receive a Bracken Volunteer Fire Department Board update.

BVFD Board representative Skip Courter thanked the ESD Board for all the support to BVFD. A BVFD newsletter to the community will be forthcoming. ESD's input will be in the newsletter.

**Agenda Item #11.** Update, discussion and possible action on the future construction at the Comal County ESD No 6 Waechter Sub-Station.

No report at this time.

**Agenda Item #12.** Update, discussion and possible action on the Chesmar Homes Purslong development donating land and building a station to be deeded free and clear to ESD No. 6.

Commissioner Coley reported that he has a new POC at Chesmar Homes for the Purslong development. The new POC (Danny Blue) is not aware of the previous commitments that his predecessor presented to ESD No. 6. Danny Blue stated that there has been a big change over of leadership at Chesmar Homes. Commissioner Coley explained that ESD No. 6 needs a firm commitment in writing to present to our lawyer before we can expend taxpayer funds for equipping and manning a new facility that would be deeded free and clear to ESD 6 from Chesmar.

**Agenda Item #13.** Set monthly meeting date, time and location for the next regular meeting of ESD No. 6.

All commissioners agreed that the next regular meeting will be October 6, 2025 at 7:00 P.M. at the BVFD Central Station, 23600 FM 3009, San Antonio, TX.78266

**Agenda Item #14.** Adjourn.

Commissioner Coley adjourned the meeting at 7:50 P.M.

Commissioner Randall P. Maschek, Secretary, ESD No. 6



Signature



Date

ENCL 1. CC ESD No. 6 Adopted Budget 11 August 2025 and Amended Budget 8 September 2025

ENCL:2. ORDER NO. 09-08-2025-01 Order of Comal County Emergency Services District No. 6

**2026 Approved Budget  
Comal County ESD No. 6  
August 11, 2025**

**2026**

**Revenue**

Ad Valorem Taxes (Rate.089273) VAR		\$ 3,025,551.00
Interest- all accounts		\$ 150,000.00
Intergovernmental-Sales Tax		\$ 1,300,000.00
	Subtotal A	\$ 4,475,551.00
Borrowed Money		\$ 2,500,000.00
	Subtotal B	\$ 6,975,551.00
<b><u>Expenses</u></b>		
Appraisal & Tax Collector District Fees		\$ 26,000.00
BVFD		\$ 2,598,650.00
CC ESD 6 Proposed Capitol Expenditures		\$ 150,000.00
EMS-City of Schertz		\$ 220,353.90
ESD 3		\$ 310,000.00
Facilities and Equipment Reserve Funding		\$ 1,102,352.10
Operational Reserve Funding		\$ 41,845.00
Other Expense		\$ 26,350.00
		\$ 4,475,551.00
New Substation Build Cost		\$ 2,500,000.00
	Subtotal C	\$ 6,975,551.00
	<b>Total</b>	\$ -
<b><u>Other Expenses-Detail</u></b>		
Attorney fees		10,000.00
Audit Fees		7,500.00
Commissioner Continuing Education		400.00
County Clerk - Agenda posting Fees		150.00
Insurance		1,500.00
Insurance- Treasurers Bond		450.00
Kristen Hoyt - Special Collection Fees		350.00
Newspaper - tax rate setting adds		1,500.00
Office Supplies		100.00
SAFE-D Annual Membership		1,100.00
SAFE-D Conference exp/education		1,500.00
Travel and Accommodation		1,500.00
Website Support		300.00
	Total	26,350.00

*Encl 1 CC ESD No. 6 Adopted Budget 8/11/2025*

By: CCESD #6 Commissioner Kachina B. Smith, Treasurer

**2026 Ammended Budget  
Comal County ESD No. 6  
9.8.25**

**2026**

**Revenue**

Ad Valorem Taxes (Rate.089273) VAR		\$	3,025,551.00
Interest- all accounts		\$	150,000.00
Intergovernmental-Sales Tax		\$	1,300,000.00
	Subtotal A	\$	4,475,551.00
Borrowed Money		\$	2,500,000.00
	Subtotal B	\$	6,975,551.00
<b><u>Expenses</u></b>			
Appraisal & Tax Collector District Fees		\$	26,000.00
BVFD		\$	2,598,650.00
CC ESD 6 Proposed Capitol Expenditures		\$	150,000.00
EMS-City of Schertz		\$	220,353.90
ESD 3		\$	329,871.00
Facilities and Equipment Reserve Funding		\$	1,082,481.10
Operational Reserve Funding		\$	41,845.00
Other Expense		\$	26,350.00
		\$	4,475,551.00
New Substation Build Cost		\$	2,500,000.00
	Subtotal C	\$	6,975,551.00
	<b>Total</b>	\$	-
<b><u>Other Expenses-Detail</u></b>			
Attorney fees			10,000.00
Audit Fees			7,500.00
Commissioner Continuing Education			400.00
County Clerk - Agenda posting Fees			150.00
Insurance			1,500.00
Insurance- Treasurers Bond			450.00
Kristen Hoyt - Special Collection Fees			350.00
Newspaper - tax rate setting adds			1,500.00
Office Supplies			100.00
SAFE-D Annual Membership			1,100.00
SAFE-D Conference exp/education			1,500.00
Travel and Accommodation			1,500.00
Website Support			300.00
	Total		26,350.00

*ENC 1 CC ESD No.6 Ammended Budget 9/8/2025*

**Ammended Amounts**

ORDER OF  
COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 6

STATE OF TEXAS           §  
  §  
COUNTY OF COMAL       §

On the 8<sup>th</sup> day of September 2025, be it known that the Board of Emergency Services Commissioners of Comal County Emergency Services District No. 6 ("District") hereby adopted, by a majority vote of 5 in favor, 0 against, 0 present-not voting the District's ad valorem tax rate for the 2025 tax year of \$0.089273 per \$100.00 valuation of the appraised property within the boundaries of the District. Per the Texas Tax Code § 26.05, the District has no debt, and therefore a debt rate of \$0.00 per \$100 valuation, and all taxes raised by said maintenance and operation rate of \$0.089273 will be used to fund the maintenance and operation expenditures of the District for the next year.

**THIS TAX RATE WILL GENERATE SLIGHTLY MORE IN TAX DOLLARS FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE INCREASED BY 3.62 PERCENT AND WILL INCREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.12.**

Ordered on this the 8<sup>th</sup> day of September 2025.

COMALCOUNTY EMERGENCY  
SERVICES DISTRICT NO. 6

By: Herbert A. Coley  
Herbert A. Coley, President

ATTEST:

Randall P. Maschek  
Randall P. Maschek, Secretary

*Encl: 2 Order No 09-08-2025-01 ORDER OF  
Comal County Emergency Services District No. 6*